Page 1 of 1 Postal Regulatory Commission

homSubmitted...1.2/1.4/2011 .1.1:53:19 AM

Post
Office
Review
Coordinatos
(Adhoc) Filing ID: 748698
Accept@dmisso/14/2011 Management Systems (PRC) Manager Post Office Operations (MPOO) Post Office Headquarters (HQ) District Manager (DM)

ᆋ

	FOREST Docket: 1363685 - 71242		
	re the 1st 18 documents that should be completed Scanned and sent to the MPOO for review	Return to	Flow
Page	Document  Request/approval to study for discontinuance (%/29/28!)	ΤF	<u> </u>
1.	Notice (if appropriate) to Headquarters of suspension	F	<del>2</del>
2. 3.	Notice (if appropriate) to customers/district personnel of suspension		<u>2</u>
-		F	23
4.	Highway map with community highlighted (05/02/2011)	+	
	Eviction notice (if appropriate) (assazan)	교	<del>2</del> 3
$\overline{}$	Building inspection report and original photos of building deficiencies (if appropriate) (0x022011)	<del> </del>	23
_	Post Office and community photos (#57237811)	F	
	PS Form 150, Postmaster Workload Information (05/02/2011)	<u>√</u>	<u> </u>
9.	Worksheet for calculating work service credit (05/02/2011)	F	2
	Window transaction record (es/23/2011)	F	2 2
	Record of incoming mail (18/23/2017)	F	超
_	Record of dispatched mail (052372011)	ᄝ	1/20
13.	Administrative postmaster/OIC comments (at/a1/1900)	্ব	<b>3</b>
14.	Inspection Service/local law enforcement vandalism reports (65/02/2011)	모	<b>西</b>
15.	Post Office fact sheet (95/23/2011)	₹	<b>1</b> 23
16.	Community fact sheet (65/23/2611)	모	73
17.	Alternate service options/cost analysis (05/02/2011)	্	透
18.	Form 4920, Post Office Fact Sheet (15/10/2011)	모	23
19.	Recomendation and Service Replacement Type (#524/2011)	দ	
20.	Questionnaire instruction letter to postmaster/OIC (05/25/2011)	F	园
21.	Cover letter, questionnaire, and enclosures (#5/25/2017)	╅	古古雪雪
	Returned customer questionnaires and Postal Service response letters (asaszani)	<del> </del>	<b>为些</b>
23.	Analysis of questionnaires (%237011)	F	월
24.	Community meeting roster (0021/2011)	F	23
	Community meeting analysis (%21/2011)	F	<u></u>
26.	Community meeting letter (Need to set before questionnaire if not held before) (08/25/2011)	F	73
27.	Petition and Postal Service response letter (if appropriate) (01/01/1904)	<u>-</u>	73
28.	Congressional inquiry and Postal Service response letter (if appropriate) (@7077998)	F	
29.	Proposal checklist (05002011)	+ -	<del>Z</del>
30.	District notification to Government Affairs (063902011)	-	- <del>2</del>
31.	Instructions to postmaster/OIC to post proposal (66272011)	F	<u>2</u>
32.		F	733
32. 33.	Invitation for comments exhibit (1643802813) Proposal exhibit	교	123 ·
33. 34.		무	12kg
	Comment form exhibit (#6272011)	+ -	
-	Instructions for postmaster/OIC to remove proposal (%/274911)	무	
36.	Round-date stamped proposals and invitations for comments from affected offices (09/02/2011)	<u>                                   </u>	<u> </u>
37.	Notification of taking proposal and comments under internal consideration (08/34/2017)	<u> </u>	73
38.	Proposal comments and Postal Service response letters (100/102/2011)	ᄝ	<b>古棚</b>
39.	Premature Postal Regulatory Commission appeal and Postal Service response letter (if appropriate) ()	ᅵ┖	2
40.	Analysis of comments (%%22911)	ᄝ	力
41.	Revised proposal (if appropriate) (0627/2011)	ᄝ	73
42.	Updated PS Form 4920 (if appropriate) (05/03/2011)	교	型
43.	Certification of record (69/02/2011)	ᄝ	
44.	Log of Post Office discontinuance actions (@/n2/2011)	ᄝ	<b>*</b>

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l	test	test			ffice	<b>3</b> (		Dis	strict			Re	view			0	ffice			Regi	ulatory		M	anager	ment
I					rations POO)				nager DM)				dinato ihoc)	r			quarte: HQ)	rs			missio PRC)	n		Syster (HQ)	

# Below is the letters that need to go out and forms to complete for Posting the Final Determination for FOREST

	FOREST Docket: 1363685 - 71242		
*These ar	e the 1st 18 documents that should be completed Scanned and sent to the MPOO for review	Return to Flow	i
Page	Document		
41.	Revised proposal (if appropriate) (%27/2011)	্	迖
42.	Updated PS Form 4920 (if appropriate) (85/03/2911)	<u> </u>	723
43.	Certification of record (09/02/2011)	IV	73
44.	Log of Post Office discontinuance actions (#9/#2/2011)	্	<b>Z</b>
45.	Transmittal to vice president, Delivery and Retail, from district manager, Customer Service and Sales (09/02/2011)	্	乙
46.	Headquarters' acknowledgment of receipt of record (09/11/2011)	F	乙
47.	Final determination transmittal letter from Headquarters (09/26/2011)	্	Z
48.	Instruction letter to postmaster/OIC on posting (09/29/2011)	IZ	<b>Z</b>
49.	Round-date stamped final determination cover sheets ()	Г	
50.	Postal Bulletin Post Office Change Announcement ()	Г	<b>Z</b>
51.	Vice president, Delivery and Retail, instruction letter (09/26/2011)	্	7

# FILE LINK





04/29/2011

JEFFERY TAYLOR DISTRICT MANAGER LOUISIANA PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 5 TH congressional district.

Post Office Name: FOREST Zip+4 Code: 71242-9998 EAS Level: 1 T Finance Number: 213120 County: WEST CARROLL OAK GROVE Proposed Admin Office: 5.1 ADMIN Miles Away: OAK GROVE Near Office Name: 5.1 Near Miles Away: Number of Customers: Post Office Box: 121 0 General Delivery: Rural Route (RR): Highway Contract Route (HCR): 0 Intermediate RR: 0 Intermediate HCR: 0 City Delivery: 0 121 Total Customers: Yes NO ZIP Code 71242 ZIP Code Change: Yes 🖊 NO 🗌 Maintain Town Name:

The above office became vacant when the postmaster retired on 04/01/2009.

Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

RONALD NELSON

Manager, Post Office Operations

Approval to Study for Discontinuance:

JEFFERY TAYLOR

DISTRICT MANAGER LOUISIANA PFC 04/29/2011

DATE

cc: Area Manager, Public Affairs and Communication

Docker 1363685 - 71242 Item Nor: 1 Page Nor: 2



POS	TAL SER	VICE.					Dockett. 13	33003
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A. Office								
Name: FOR	EST					State: LA	Zip Co	ode: 71242
	THWEST				District:	LOUISIANA PFC		
Congressional [ EAS Grade:	District:	5 TH 11			County:	Winn Parish Finance Number	: 213120	
		11						
Post Office:			Classified Station			Classified Branch	<u> </u>	СРО
<b>T</b> l	<b>-</b>			4L:56				
There was	no Em	ergenc	y Suspension for	this offi	ice			
Prepared by:	Alfre	ed Christo	ophe				Date:	05/02/2011
Title:			PFC Post Office Review	Coordina	tor			
Tele No:		) 589-18					Fax No:	(651) 456-6854



#### NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION A. Office Name: **FOREST** State: LA Zip Code: 71242 SOUTHWEST District: LOUISIANA PFC Area: Congressional District: 5 TH Winn Parish County: EAS Grade: 11 Finance Number: 213120 Post Office: Classified Station Classified Branch CPO

There was no Emergency Suspension for this office

Prepared by:	Alfred Christophe	Date:	05/02/2011
Title:	LOUISIANA PFC Post Office Review Coordinator		
Tele No:	(504) 589-1835	Fax No:	(651) 456-6854



(504) 589-1835

Tele No:

and the state of t	AND AND AND ROBERT CO. BUTCHES AND	Manual Manue - Bride angelogen - Kriving e Hallands - 1 - 14	Eviction Notice	in the second of property in the second of t	A MATANCONIA AREA TO ARE	efter er i vitar og agen i a sa vær et færet
A. Office						
Name: FOREST				State: LA	Zip	Code: 71242
Area: SOUTHW Congressional Distri	VEST		Distric			
EAS Grade:	ct: <u>5 TH</u> 11		Count	y: WEST CARROLL Finance Numb	er: 2131:	
		<del></del>	p			
Post Office:		Classified Station		Classified Branch		CPO
There was no eviction	on notice for t	his office				
Prepared by:	Alfred Christ	tophe			Date:	09/02/2011
Title:	LOUISIANA	PFC Post Office Review	Coordinator			

(651) 456-6854

Fax No:



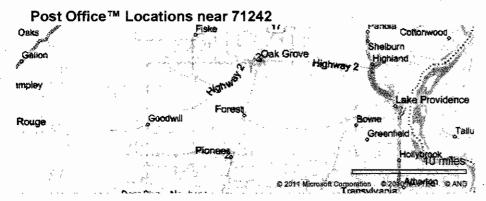
er, entre que sière e l'opeledichésées	والممال المراجعة المهام والمراجعة المراجعة المراجعة المراجعة المراجعة المراجعة المراجعة المراجعة المراجعة المراجعة	Build	ing Inspection Re	port	**************************************	ar we called the sometime
A. Office						
Name: FORES Area: SOUTH Congressional Dis	HWEST strict: 5 TH		District County	: WEST CARROLL		Code: 71242
EAS Grade: Post Office:	11	Classified Station		Finance Number	21312	сро 🗌
• There was n	o building	inspection report n	or photos for t	his office		
Prepared by: Title:	Affred Chris	stophe A PFC Post Office Review	Coordinator	<del></del> .	Date:	09/02/2011
Tele No:	(504) 589-1	-	Coordinator		Fax No:	(651) 456-6854





# Post Office™ Locations

PRINT | BACK



Post Office™
Location - FOREST
250 CHERRY ST
FOREST, LA 712429998
(800) ASK-USPS

(800) 275-8777

(318) 428-3028

0.0 mi

**Business Hours** 

Mon-Fri 7:00am-12:00pm 1:00pm-4:00pm Sat-Sun closed Services
PO Boxes Online

Service hours may vary. Please check link for business hours.

2 Post Office™
Location PIONEER

119 CHERRY ST
PIONEER, LA 712669998

(800) ASK-USPS

(800) A3K-03F3 (800) 275-8777

(318) 428-4196

4.1 mi

**Business Hours** 

Mon-Fri 7:30am-12:00pm 1:00pm-3:30pm Sat-Sun closed

**Business Hours** 

7:30am-4:00pm

Mon-Fri

Sat-Sun

closed

Services

PO Boxes Online
Automated Postal Centers®

Service hours may vary. Please check link for business hours.

3 Post Office™ Location - OAK GROVE

105 S BRIGGS ST OAK GROVE, LA 71263-9998 (800) ASK-USPS

(800) 275-8777

(318) 428-4843

4.9 mi

Services

PO Boxes Online

Service hours may vary. Please check link for business hours.

# People and Business Search Find people and businesses at WhitePages.com

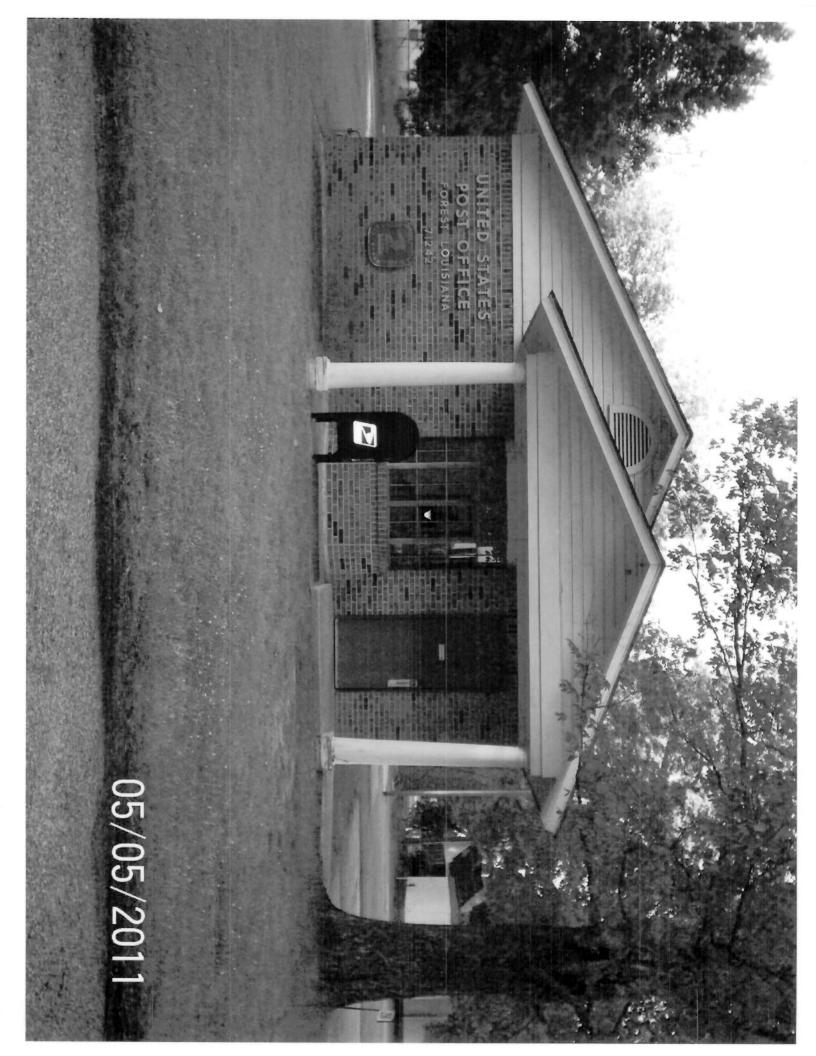
People Search
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perform a reverse lookup

Business Search
Search for a business by name or category nationwide.

Reverse Phone Number See who is calling you on phone numbers and addresses.

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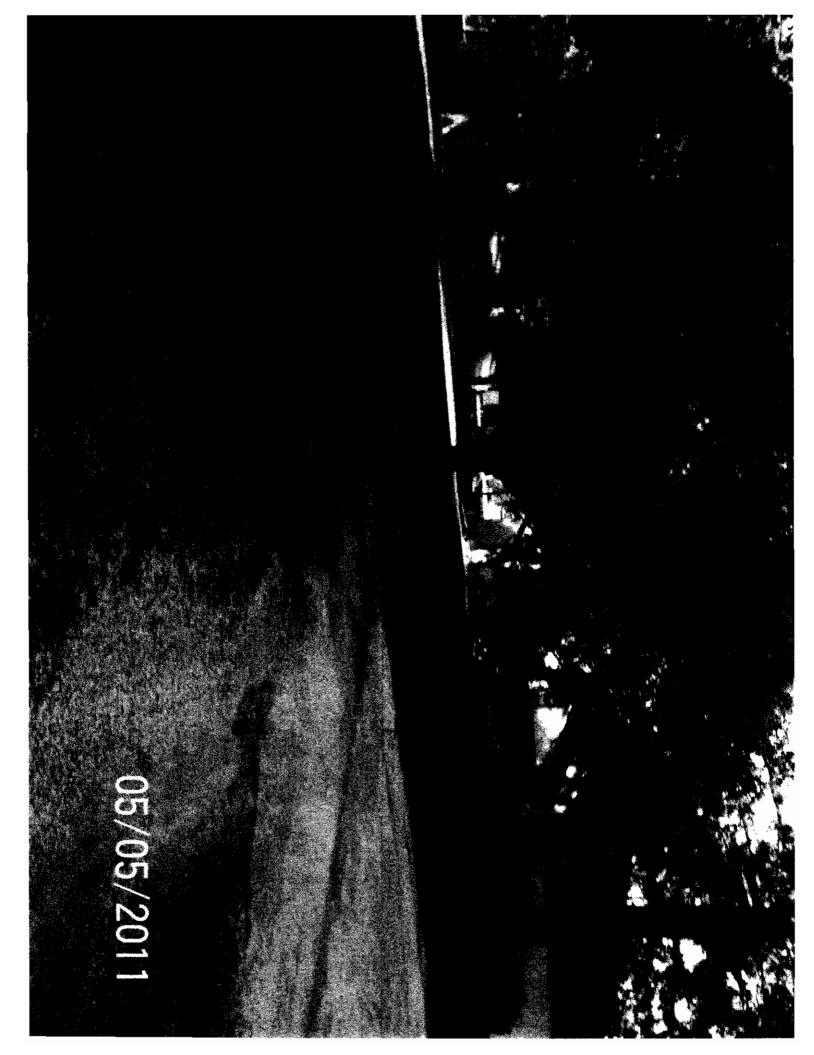
05/05/2011

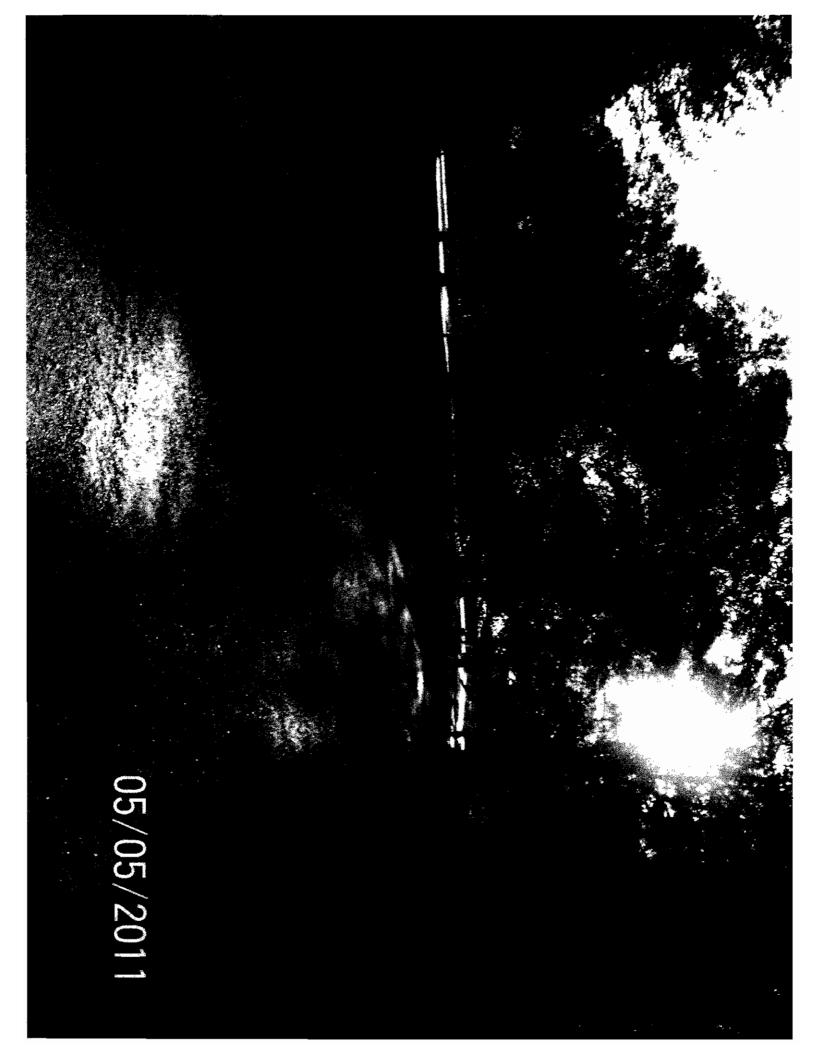


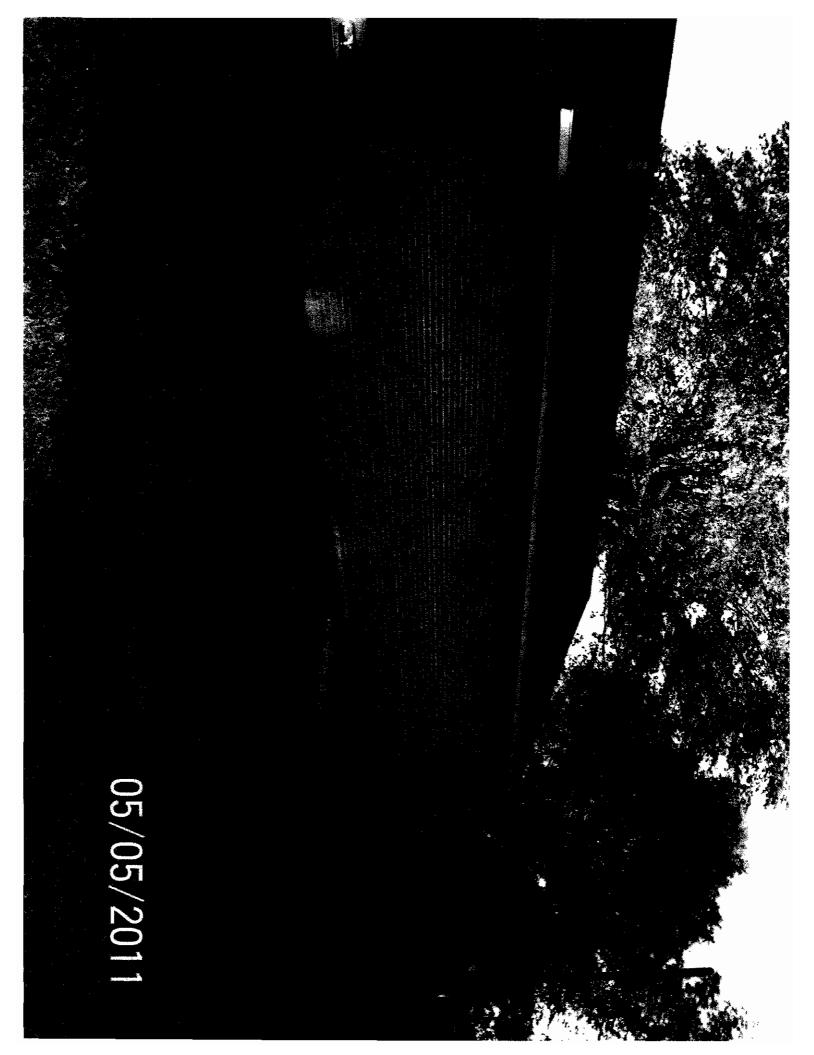












## PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code FOREST, LA 71242		Postmaster's Signature RT882B	Date 05/02/2011
District Office, State & Zip Code LOUISIANA PFC, LA 70113		District Manager's Signature Jeffery Taylor	Date 05/02/2011
(Check Box)			
✓ Vacancy Management Review	RFR	See Instru on Revers	
1. Current Office Level			11
2. Finance Number	(1-6)	21	3120
3. General Delivery Families Served	(7-9)		0
4. Post Office Boxes/Call Boxes Rented	(10-15	) .	121
5. Possible City Deliveries	(16-20	)	0
6. Administrative Rural Boxes Served	(21-25	)	0
7. Intermediate Rural Boxes Served	(26-30	)	0
Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35	)	0
Administrative Highway Contract/Star Route Boxes Served	(36-39	>	0
10. Intermediate Highway Contract/Star Route Boxes Served	(40-43	)	0
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47	)	0
12. Number of Carrier Stations/Branches	(48-49	)	О
13. Number of Finance Stations/Branches	(50-51	)	0
14. Number of Contract Stations/Branches & Community Post Offices	(52-53	)	О
15a. Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)		N
15b. Duration of Experience A Seasonal Workload? (minimum or 8 weeks)	(55-56	)	
16. Does Office Perform Outgoing Distribution for Other Offices?	(57)		N
Does Office Perform Incoming Distribution for Other Offices?	(58)		N
18. Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)		N
19. Do You Separate Ali Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)		N
20. Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)		N -
21. Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)		N
Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63).		N
23. Is Postmaster Lessor for Government Owned Building?	(64)		N
24. Does Office Have MPLSM/SPLSM?	(65)		N
25. Does Office Distribute Food Stamps?	(65)		Ν .

#### PS Form 150, Postmaster Workload Information

Docket 1363685 Page Nbr 8a

	Normal	During Seasonal Period
General Delivery Families Served	0	o
Post Office Boxes/Call Boxes Rented	121	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	o
Intermediate Rural Boxes Served	0	o
Administrative Responsibility/Number Intermediate Rural Boxes	0	o
Administrative Highway Contract/Star Route Boxes Served	0	o
Intermediate Highway Contract/Star Route Boxes Served	O	O
Administrative Responsibility/Number Intermediate Highway Contract/ Star Route Boxes	0	0

#### Instructions

- Enter current evaluated office level.
- 2. Enter the 6 digit post office finance reaction.
- 3. Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1821, Carrier Route Report, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code CNLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- 7. Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- 10. Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to article Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- 11. Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- 12. Enter the number of classified stations and/or tranches that have carrier delivery service.

- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
  - (a) A contract station is a detached finance unit manned by non-postal employees.
  - (b) A rural station is a post office box delivery unit serviced by a rural carrier.
  - A community post office is a contract unit which provides service in a small community.
- 15. To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should emer the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

#### Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- 16. Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culting, facing and cancelling operation?
- 17. Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- 18. Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star rurges?
- 20. Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- 21. Do you have a vehicle maintenance facility under your jurisdiction?
- 22. Do you have an air transfer office under your jurisdiction?
- 23. Do you occupy a government-owned building and lease a portion of the building to someone else?
- 24. Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- 25. Does your office distribute food stamps?

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# Worksheet for calculating Workload Service Credit (WSC) for Post Offices

	Worksheet for calculating Workload	Service Credit (WSC)	for Post	Offices		
Office Name: Office Zip+4:	FOREST 71242 -9998 District: LOU	JISIANA PFC			-	-
Z. (2)			_			
0	·	y WSCs	•	V 4 6		
-	amilies Served (Item 3, PS Form 150)	_	0	$-\frac{X}{1.0}$	=	0
	Call Boxes Rented (Item 4, PS Form 150). eries (Item 5, PS Form 150)	_	121 0	X 1.0 X 1.33	=	<u>121</u> 0
-	al Boxes Served (Item 6, PS Form 150)	_	0	- X 1.33 X 1.0	=	<del></del>
	Boxes Served (Item 7, PS Form 150)	_	0	_ X 1.0 X 0.7	=	
	ponsibility for Intermediate Rural Boxes for	_		_ ^ 0.1		
	150)		0	X 0.3	=	0
	way Contract/Star Route Boxes Served	_		<del></del>		
(Item 9, PS Form	150)		0	_ X 1.0	· =	0
	ray Contract/Star Route Boxes Served n 150)					
(item 10, PS FOII	11 190/		0	X 0.7	=	· 0
	ponsibility for Intermediate Highway Contra fices (Item 11, PS Form 150)		0	— X 0.3	=	
Doxes for Other On	Total Activity WSCs.	_		_ ^ 0.3	_	121
	•					
		ie WSCs				
First	25 revenue units: 1.0			= .	25.00	
Next · Next	275 revenue units: 0.9		-	<u> </u>	13.00	
Next	700 revenue units: 0.2 5000 revenue units: 0.2			= .	0.00	
Next	Balance of revenue units: 0.			= .	0.00	
	Total revenue WSCs:	V	3		38.00	
Activity WSCs	121 + Revenue WSCs = 38.00	Base WSCs 159	9.00 =	• EAS Grade =	11	
Previous evaluation	n: EAS grade 11					
Effortive data of oh	aconso in continuo berrar			/: <b>.</b>		
	nange in service hours: exists, hours must reflect the appropriate Ex	AS grade)		(# 8	appropriate)	
Worksheet comple	ted by:					-
ALFRED CHRISTO	OPHE	ALFRED.G.CHRISTO	OPHEIII	@USPS.GOV	,	
Printed Name		Signature				
LOUISIANA PFC [	District Review Coordinator	05/02/2011				
Title		Date				· ·



05/02/2011

### OIC/POSTMASTER

SUBJECT: FOREST Post Office

As you are aware, the Postal Service is evaluating a possible change in how postal services are provided to FOREST customers.

Please conduct the following surveys: Window Transaction Survey, Survey of Incoming Mail, and Survey of Dispatched Mail at the FOREST Post Office for a 2-week period. The surveys should begin 05/07/2011 and end on 05/20/2011. Please complete the enclosed forms as accurately as possible.

All forms should be completed by 05/21/2011. The completed forms may become part of an official and public record.

Thank you for your assistance. If you have any questions, please contact ALFRED CHRISTOPHE, Post Office Review Coordinator, at (504) 589-1835.

ALFRED CHRISTOPHE

Post Office Review Coordinator

cc: Official Record

Links: Window Transaction Survey - http://hqcsopps/po\_dis/win/in\_survey.cfm?fin=1363685 Survey of Incoming Mail - http://hqcsopps/po\_dis/invol/in\_survey.cfm?fin=1363685 Survey of Dispatched Mail - http://hqcsopps/po\_dis/outvol/in\_survey.cfm?fin=1363685

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# Window Transaction Survey

			Window Transaction	Survey	
PO Name:	FOREST	ZIP+4:	71242 - 9998	Completed By:	ALFRED CHRISTOPHE
Survey Period:	05/07/2011	through	05/20/2011	1	

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transactions average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversions for all columns, and divide the total number of minutes by the number of days	er a sale nail, or ca s Form 20 umber of 0 ir of trans.	of stamp irrier mai 107-C, W days in th	is as one tra II. Instead of findow Trans the survey. The	insaction. It this works saction Such allowak in by the find by th	A sale or sheet, yc rvey. To ale time I	f stamps and may use obtain the per transcense over transcense	and a mor ie PS Forr e average action is sl or that colu	ney order n daily nown in umn, total
in the survey period.		Priority		100		Certified		
	Postage Sales		Registered C.O.D	Meter Settings		Special Service	Misc. Services	Nonrevenue Services
Day/Date	(.777)	(1.083)	(1.969)	(5.06)	(2.875)	(1.792)	(1.787)	(1.188)
Sat - 05/07	0	0	0	0	0	0	0	0
Sun - 05/08	0	0	0	0	0	0	0	0
Mon - 05/09	24	9	0	0	1	13	0	15
Tue - 05/10	17	4	0	0	2	2	1	8
Wed - 05/11	7	3	0	0	1	9	0	10
Thu - 05/12	6	3	0	0	0	3	0	5
Fri - 05/13	12	1	0	0	0	9	0	7
Sat - 05/14	0.	0	0	0	0	0	0	0
Sun - 05/15	Q	0	0	0	0	0	0	0
Mon - 05/16	. 11.	9	0	0	0	13	0	10
Tue - 05/17	13	3	1	0	1	1	1	8
Wed - 05/18	8	7	0	0	0	0	1	6
Thu - 05/19	11	2	1	0	1	12	0	12
Fri - 05/20	2	4	1	0	0	0	0	5
TOTALS	117	39	3	0	9	56	3	86
Time Factor	777. X	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	9.1	4.2	9.0	0.0	1.7	10.0	0.5	10.2
Average Number Daily Transactions:			31.0	0	Averag Worklos	Average Daily Retail Workload in Minutes:	etail ıtes:	36.3
		•						

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# Survey of Incoming Mail

Survey of Incoming Mail (Record in Pieces)

Post Office Name and Zip+4

FOREST 71242 - 9998

Dates Recorded

05/07/2011 through 05/20/2011

Date	Le	tters	F	lats	Pa	rcels	Oth	ner
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 05/07	132	38	17	159	0	3	25	0
Sun - 05/08	0	0	0	0	0	0	0	. 0
Mon - 05/09	341	17	3	64	10	2	18	1
Tue - 05/10	91	911	4	23	0	2	5	0
Wed - 05/11	51	110	4	44	0	2	27	1
Thu - 05/12	148	41	5	23	1	1	41	· 1
Fri - 05/13	289	95	7	31	0	1	42	2
Sat - 05/14	143	46	9	145	1	2	10	2
Sun - 05/15	0	0	0	0	0	0	0	0
Mon - 05/16	335	19	8	82	2	8	15	0
Tue - 05/17	66	123	0	22	· 1	1	8	1
Wed - 05/18	81	44	1	131	0	3	45	· 0
Thu - 05/19	1.20	. 50	4	14	1	1	17	0
Fri - 05/20	137	52	3	18	0	4.	5	0
TOTALS	1,934	1,546	65	756	16	30	258	. 8
Daily Average	161.2	128.8	5.4	63.0	1.3	2.5	21.5	0.7

Signature of Person Making Count:

ALFRED CHRISTOPHE

Printed Name:

ALFRED CHRISTOPHE

Date:

05/23/11

## **Conversion Rate**

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

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# Survey of Dispatched Mail

Survey of Dispatched Mail (Record in Pieces)

Post Office Name and Zip+4

FOREST 71242 - 9998

**Dates Recorded** 

05/07/2011 through 05/20/2011

Date	Le	tters	F	lats	s Parcels		Ot	Other	
	First Class	Standard	First Class	Standard	Priority	Standard			
Sat - 05/07	29	0	11	1	0	0	0	0	
Sun - 05/08	0	0	0	0	0	0	0 .	0	
Mon - 05/09	178	0	9	0	2	0	12	0	
Tue - 05/10	-80	0	1	0	0	0	4	0	
Wed - 05/11	83	0	5	3	1	0	5	0	
Thu - 05/12	83	0	4	1	2	2	0	0	
Fri - 05/13	61	0	5	0	1	6	0	0	
Sat - 05/14	14	0	2	0	0	0	2	0	
Sun - 05/15	0	0	0	0	0	0	0	Ö	
Mon - 05/16	0	0	0	0	0	0	0	0	
Tue - 05/17	· 77	0	6	0	1	1	13	0	
Wed - 05/18	29	0	2	0	3	0	4	0	
Thu - 05/19	43	0	7	0	0	0	12	0	
Fri - 05/20	85	0	2	0	0	0	0	0	
TOTALS	762	0	54	5	10	9	52	0	
Daily Average	63.5	0.0	4.5	0.4	0.8	0.8	4.3	0.0	
Signature of Per	son Making	Count:	ALFRED CH	RISTOPHE					

ALFRED CHRISTOPHE Printed Name:

05/23/11

Date:



### 01/01/1900

## OIC/POSTMASTER

SUBJECT: FOREST Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the FOREST Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the FOREST Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to ALFRED CHRISTOPHE by 01/15/1900. This information will be entered into the official record for public viewing.

Post Office Box	121
General Delivery	0
Rural Route (RR)	0
Highway Contract Route (HCR)	0
Intermediate RR	0
Intermediate HCR	0
City Delivery	0
Total Customers	121

If you have any comments on alternate means of providing services to the FOREST customers, please provide them below:

ALFRED CHRISTOPHE

Post Office Review Coordinator

Comments:

cc: Official Record



### 05/02/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the FOREST Post Office, 71242 - 9998, located in Winn Parish County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

ALFRED CHRISTOPHE

Post Office Review Coordinator

LOUISIANA PFC

NBR records of mail theft or vandalism: 1

Comments/Findings:

cc: Official Record

		P	ost Office Survey S	heet					
	Post Office Name	FOREST	Ť	ZIP+4	71242-9998				
	Congressional District	5 TH		Date	05/23/2011				
1.		le), security, and or	h as structural defeets, safety h ther deficiencies or factors to e		g water or restrooms (if so,				
2.	Is the facility accessible t	o persons with disa	ibilities?	Yes No					
3.	Lease terms? 30-day can	cellation clause?	5 years and 30 day cancellat	ion.					
4.	Are suitable alternate qua	rters available for	an independent Post Office? If	so, where?	<u> </u>				
5.	List potential CPO sites. None								
6.	Are there any postage meter customers or permit mailers? Ves No  If yes, please identify them by name and address.  See attached.								
7.	Which career and noncar	eer employees will	be affected and what accomm	odations will be made	for them?				
8.	How is mail received and obox be retained? Will a loc HCR Truck 8:05AM and 2	ked pouch be utiliz		rill this be affected by	discontinuance? Will a collection				
	How many Post Office b	oxes are installed?		200					
	How many Post Office b			121					
	What are the window ser	vice hours?	07:00 - 12:00	- 13:00 - 16:00 M-F					
				Closed S					
	What are the lobby hours	?		24 M-F					
				24 S					
9.	Have there been recent co	uses of mail theft or	r vandalism reported to the pos	stmaster/OIC? Explain					
	See inspectors report								

# Post Office Survey Sheet(continued)

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None		
	re any special customer needs? (People who cannot read or write, who cannot drive, who ups, etc.) How can these people be accommodated?	have infirmities or physical
3. Rural	delivery/HCR delivery.	
a.	What is current evaluation?	
ъ.	Will this change result in the route being overburdened?	Yes 🗹 No
	If so, what accommodations will be made to adjust the route?	
c.	How many boxes and miles will be added to the route?	0, box 0.00 Miles
d.	What would be the additional annual expense if the route is increased?	0
e.	What is the one-time cost of CBU/parcel locker installation (id appropriate)?	0
f.	At what time of the day does the carrier begin delivery to the community?	
	Will this delivery time be affected if the office is discontinued? (Y or N)	Yes 🗹 No
	If so, how?	. 0
Are the	Post Office box fees at the facility that will provide alternative service different from the	ose at the office to be
1	inued? If so, how (Cost)? More Same Less	

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# **Community Survey Sheet**

Post Office Name	FOREST	ZIP+4	71242-9998
Congressional District	5 TH	Date	05/23/2011
Incorporated?		☐ Yes 🗹 No	
Local government provide	led by:	Village of Forest	1.
Police protection provide	ed by:	Forest Police	
Fire protection provided	by:	Forest Fire Dept	
School location:		Forest School	
What population growth None	is expected? (Please docum	ent your source)	·
What residential, comme	ercial, or business growth is	expected? (Please document your source)	
Are there any special con Is the Post Office facility	pecial historical events relat mmunity events to consider? a state or national historic l estate office when verificat	landmark (see ASM 515.23)?	
What is the geographic/e Farmers	conomic make-up of the co	mmunity (e.g., retirees, commuters, self-emp	loyed, farmers)?
school bus stop, commu Do employees of the off	nity meeting location, voting ice offer assistance to senior	office (e.g., public bulletin board, place, government form distribution center. citizens and handicapped)? e Post Office is discontinued?	

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# **Highway Contract Route Cost Analysis Form**

Highway Contract Route Estimated Cost for Alternative Service							
Office I		FOREST 71242 -9998	District:	LOUISIANA PFC			
1.		imber of additional added to the route		0	x 3.64 hours per year	0.00	
2.		umber of additional added to the route		0.00	x 10.40 hours per year	0.00	
					Total time added to the route	0.00	
3.		CR hourly rate ea Manager, Purchasin	g/Contracting			0.00	
Total additional compensation (HCR hourly rate x total time added to the route)							

# Rural Route Cost Analysis Form

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#### Rural Route Carrier **Estimated Cost for Alternative Replacement Service** Office Name: **FOREST** Office Zip+4: 71242 -9998 District: LOUISIANA PFC 1. Enter the number of additional boxes to be added to the rural route 2. Enter the number of additional 0.00 miles to be added to the route 0.00 Enter the volume factor 0.00 Total (additional boxes x volume factor) 3. Enter the number of additional boxes to be added to the rural route Centralized boxes 0.00 0.00 x 1.00 Min 0.00 Regular L route boxes 0.00 x 1.82 Min Regular Non-L route boxes 0.00 0.00 x 2.00 Min Total additional box allowance 0.00 Enter the number of additional daily miles to be added to the x 12 Mileage 0.00 0.00 rural route Standard Total additional minutes per week 0.00 (miles carried to two decimal places) 5. Total additional annual minutes 0.00 0.00 (additional minutes per week year) x 52 Weeks Total additional annual hours (additional annual minutes/ 0.00 0.00 60 minutes per hour) / 60 Minutes Enter the rural cost per hour (see national payroli summary report - rural 0.00 carrier, consolidated) 0.00 Total Annual Cost (additional annual hours x rural cost per hour) Enter lock pouch allowance (if applicable) 0.00 0.00 Total annual cost for alternate service (annual cost minus lock pouch allowance)

U.S. Postal Service 1. Date POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Prepar						
Fact Sheet						
2. Post Office Name		3. State and ZIP + 4 Code	-	05/03/2011		
FOREST  4. District, Customer Service   5. Area, Customer	tomer Service	LA, 71242-9998 6. County	7 Congress	ssional District		
LOUISIANA PFC SOUTHWES	ST	West Carroll Parish	5 TH			
	Emergency Suspend(F Suspension	leason and Date)	10. Proposed Perman	ent Alternate Service		
11. Staffing		· · · · · · · · · · · · · · · · · · ·	12. Hours of Service			
c. Current PM POSITION Level Downgra (150)EAS-11	& Date: retired  Non-Career  aded from EAS-11  on-Career- 0	a. Time M-F	Sat closed	Total Whindow Hours Per Week		
	on-Career- 1					
13. Number of Customers Ser	ved		14, Daily Volume (Piece	s)		
a. General Delivery	0	Types of Mail	Received	Dispatched		
b. P.O. Box	<b>12</b> 1	a. First-Class	0	0		
c. City Delivery	0	b. Newspaper	0	0		
d. Rural Delivery	0	c. Parcel	0	0		
e. Highway Contract Route Box	0	d. Other	0	0		
f. Total	121	e. Total	0	0		
g. No. Receiving Duplicate Service	0	f. No. of Postage Meters	•	0		
h. Average No. Daily Transactions		g. No. of Permits		1		
Finances a. FY 2008 2009 2010	16a. Q	Receipts \$ 20,335 \$ 18,642 \$ 19,416	b. EAS Step 1 PM Basic Salar (no Cola) \$ 51792	c, PM Fringe Benefits y (33,5% of b.) \$17,350		
Postal Owned Leased  30-day cencellation clause? Yes No	d (if Leased, Expiration Date) ( Evi		Annual L	ease \$ 5400		
Located in: Business Home Ot	ner Su	itable alternate quarters ave	ailable? Yes 🖊	No		
16b. Explain:			-			
17. Schools, Churches and Organization in Service Forest High School First Baptist Church Forest Bapti		19. Administrative/Emanating Office ( <i>Proposed</i> ):  Name OAK GROVE PO EAS Level 18 Milles Away 5.1  Window Service Hours: M-F 07:30 16:00 SAT 0  Lobby Hours: M-F 24 SAT 24  PO Boxes Available: 436				
18. Businesses in Service Area:	No: 6	20, Nearest Post Office (	if different from above):			
Village of Forest Dukes Salvag Forest Fire Dept. Mik Properties Forest Grocery	xe's Garage Brantlet	Name OAK GROVE F Window Service Hours: M Lobby Hours: M PO Boxes Available: 0	PO EAS Level	Miles Away 5.1 SAT SAT		
Printed Name and Title	21. Prepared by Printed Name and Title Signature Telephone No. AC ()					
ALFRED CHRISTOPHE		ALFRED CHRISTOPHE		(504) 589-1835		
PO Discontinuance Coordinator Name ALFRED CHRISTOPHE PS Form 4999, June 1993	Telephone No. AC () (504) 589-1835	NEW ORLEANS, LA				



A. Office															
Name:	FOREST									State:	LA	Zi	p Code:	71242	
Area:	SOUTHW	/EST						District:		IANA PF			•		
Congress	ional Distri	ct: <u>5</u> 7	TΗ					County:	WEST	CARRO	LL				_
EAS Grad	de:	11	_						Fi	nance Nu	ımber:	213	120	,	
Post Offic	æ:	<u>r</u>		Classifie	ed Statio	n			Classific	ed Branci	า		CPC	· 🗆	
													•		
			í												
This form	is a place	holder for	r numbe	er 19. And	the ver	rification	of nev	v service ty	pe is co	mplete.					
Prepared	d by:	Alfred C									D	ate:		09/02/201	<u>1</u>
Title:		LOUISIA	NA PF	C Post O	ffice Rev	view Co	ordinat	or		<del></del>					
Tele No:		(504) 58	9-1835								F	ax No:		(651) 456-6854	<del>-</del>



05/25/11

OIC/POSTMASTER

SUBJECT: FOREST Post Office

Enclosed are questionnaires addressed to customers of the FOREST Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 06/16/2011 for further review.

Alfred Christophe

Post Office Review Coordinator

Enclosures



05/25/2011

POSTAL CUSTOMER FOREST POST OFFICE FOREST, LA 71242

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Forest Post Office retired on 04/01/2009. The Office is being studied for possible closing or consolidation for the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Oak Grove Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Oak Grove Post Office, located 5.1 miles away. Hours of service at this office are 07:30 16:00. Monday through Friday, and 0 on Saturday. Post Office box service is available at this location at the same fees.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 06/16/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the 138 Clover Street, Forest, LA 71242 on Thursday, June 16, 2011 from 6:00 PM to 8:00 PM to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Alfred Christophe at (504) 589-1835.

Thank you for your assistance.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave

New Orleans, La, 70113-9998

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations, Carrier delivery information CBU information sheet (when appropriate)



# Postal Service Customer Questionnaire

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters				
C.	Mailing Parcels				
d.	Pick up Post Office box mail				
e.	Pick up general delivery mail				
f.	Buying money orders				
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	☐ NO		
b.	Resetting/using postage meter	YES	☐ NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	☐ NO		
b.	Using for school bus stop	YES	☐ NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	☐ NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	□ №		
e.	Other	YES	☐ NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from we	ork, or shope	oing, or for	personal ne	eeds?
	you pado another your ormoo daming openiood hours in the caroling to or main in	YES	NO		
	If yes, please explain:				



		Better	Just as Good	No Opinion	☐ Worse
	If yes	, please explain:			
4.	For wh		you leave your community? (Chec	k all that apply.) Where do you go	to obtain these
		Shopping			2000000
		Personal needs			
		Banking			
		Employment			
		Social needs			
	if yes,	Yes No would you continue to Yes No	use them if the Post Office is disc	ontinued?	
Иai	ling A	ddress			
	e:				
lam					
	ess:				
Namo Addro	ess: phone:		·	· · · · · · · · · · · · · · · · · · ·	



# POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

#### **MAILING PACKAGES**

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package MUST have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

#### PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier. Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

#### PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

#### SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

#### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.



### **SUMMARY OF POST OFFICE CHANGE REGULATIONS**

Certain regulations based on federal law apply when postal managers propose to replace a Post Office with an alternate form of postal service. These regulations are designed to ensure that the reasons for proposing such changes in postal service are fully disclosed at a stage when customers can make helpful contributions toward a final decision. The full text of the statutory provisions appears in Title 39, *United States Code*, Section 404(b), while the implementing regulations appear in Title 39, *Code of Federal Regulations*, Part 241.3.

According to implementing regulations, an initial investigation and any subsequent formal proposal to discontinue a Post Office originate with postal field managers responsible for Post Offices in that area. The proposal must explain the services recommended as substitutes and the rationale that supports this recommendation. The written proposal is prominently posted for 60 days at affected Post Offices, along with an "Invitation for Comments," which formally invites customer comments. At the end of the 60-day comment period, additional review is made at lower and upper levels of postal management.

When a final decision is made at Postal Headquarters in Washington, DC, that decision is posted in affected Post Offices for 30 days. No Post Office station or branch may be closed sooner than 60 days after the original date of the final decision.

PUBLIC NOTICE OF PROPOSAL
60-day public posting of proposal
and invitation for customer comments.
Written responses to customer comments.
Review by lower level postal management
decision by senior level postal management.



PUBLIC NOTICE OF FINAL DECISION 30-day public posting of final determination.



Discontinuance shall not be sooner than 60 days after original date of the final decision.



# Postal Service Customer Questionnaire

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters				
c.	Mailing Parcels				
d.	Pick up Post Office box mail				
e.	Pick up general delivery maji	Image: Control of the			
f.	Buying money orders		13		
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material				$\square$
Oth	er Postal Services				
a.	Entering permit mailings	YES	☐ NO		
b.	Resetting/using postage meter	YES	NO		
Not	postal Services				
a.	Picking up government forms (such as tax forms)	YES	∏ NO		
b.	Using for school bus stop	YES	NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	√NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	✓ NO		· · · · · · · · · · · · · · · · · · ·
e.	Other	YES	✓ NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	oing, or for	personal ne	eeds?
		YES	NO		
	If yes, please explain:				
	· · · · · · · · · · · · · · · · · · ·	<u>.</u>			

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2.



# **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			$oldsymbol{ olimits}$	
b.	Mailing Letters			Ø	
c.	Mailing Parcels			1	
d.	Pick up Post Office box mail				V
e.	Pick up general delivery mail				$oldsymbol{ olimits}$
f.	Buying money orders			I	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			I	
h.	Sending Express Mail			J/	6
i.	Buying stamp-collecting material				12
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
Nor	npostal Services		/		
a.	Picking up government forms (such as tax forms)	YES	NO		
b.	Using for school bus stop	YES	NO NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	IJ NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	NO	· _	
e.	Other	YES	∏ NO		
	If yes, please explain:				
<b>C</b> -	The second secon	1			
סט	you pass another Post Office during business hours while traveling to or from wo			personal ne	eeas?
		YES	NO		
	If yes, please explain:				



3.	If you have carrier delivery, there will be no change to your delivery Post Office box service or general delivery service, complete this s will compare to your current service?	y service — proceed to question ection. How do you think carrier	4. If you currently receive route delivery service
	Better Just as Good	No Opinion	Worse
	If yes, please explain:		
4.	For which of the following do you leave your community? (Chec services?	k all that apply.) Where do you g	o to obtain these
	Shopping Nak Grove		
•	Personal needs		
	Banking Dak Grove	·	
	Employment Forest LA		
	Social needs		
5.	Do you currently use local businesses in the community?		
	Yes No  If yes, would you continue to use them if the Post Office is disco	ontinued?	
	Yes No	, indea :	
Ma	ailing Address		
Nam	me: Linda Ritchie	·	· 
Add	dress: 108 Compton Rd. Oal	(Grove, LA -	11263
Tele	ephone:		
Date	e: 6/13/2011		

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2.



# **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		12		
b.	Mailing Letters		本本		Ċ
c.	Mailing Parcels		Ĺ		4
d.	Pick up Post Office box mail	4			
e.	Pick up general delivery mail	#			
f.	Buying money orders			٦	A
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			#	
ħ.	Sending Express Mail				A
i.	Buying stamp-collecting material				更
Oth	er Postal Services				}
a.	Entering permit mailings	YES	NO	•	
b.	Resetting/using postage meter	YES	NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	NO		
b.	Using for school bus stop	YES	THO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	Duo		
	If yes, please explain:	-			<del></del>
d.	Using public bulletin board	YES	No		
e.	Other	YES	JUO		
	If yes, please explain:	·			
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	oing, or for p	ersonal ne	eds?
		YES	NO		
	If yes, please explain:		. 1		



3.	Post Offic	e carrier delivery, to box service or go are to your current	there will be no change to your deliver eneral delivery service, complete this s service?	y service — proceed to question 4 section. How do you think carrier ro	. If you currently receive oute delivery service
		Better	Just as Good	No Opinion	Worse
	If yes	, please explain:			
4.	For wh		do you leave your community? (Chec	ck all that apply.) Where do you go	to obtain these
	本	Shopping			
	本	Personal needs			
		Banking			
		Employment			
	4	Social needs			
5.	`	Yes 🗍 N	e to use them if the Post Office is disc	ontinued?	
Ma Nan	ailing Ac	ddress \	) (a) (1) (b) (c) (d)	A 6 717	= 1 Pobox 290
Add	ress:	ian ro	more boad	U.O. 1104	U Troust LT
Tele	phone:	318-42	28-2956		7104
Date	e: 6 -4	8-1)			



# **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		X		
b.	Mailing Letters	X			
C.	Mailing Parcels		X		
ď.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail				
f.	Buying money orders		X		
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation		X		
h.	Sending Express Mail			X	
i.	Buying stamp-collecting material				X
Oth	er Postal Services				
a.,	Entering permit mailings	YES	🔀 ио		
b.	Resetting/using postage meter	YES	🔀 ио		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	М [Х]		
b.	Using for school bus stop	YES	NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	М ио		
	If yes, please explain:			<u>_</u>	
ď.	Using public bulletin board	YES	Мио		
e.	Other	☐ YES	М МО		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from w	ork or shopp	ing or for	nerconal no	oods?
20	you page another 1 out office during business flours write traveling to or florit wi	YES	NO	personal ne	cus :
	If yes, please explain:				
	Princer				

Concerning the Pclosing of the Forest P.O. We are concerned about accessibility to the Oak Grove P.O. It is very hard to get into or even up to the boxes. It is always very crowded. For the elderly the lack of accessability is not only an irritating problem but We get personsal service from our postmistress.



# Postal Service Customer Questionnaire

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			$\succeq$	
b.	Mailing Letters				
C.	Mailing Parcels			X	
d.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail				
f.	Buying money orders			X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	☐ NO	NA	
b.	Resetting/using postage meter	YES	☐ NO	NÃ	
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	∏ NO		
b.	Using for school bus stop	YES	☐ NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	☐ NO		
	If yes, please explain:				
d.	Using public bulletin board	X YES			
e.	Other .	YES	∏ NO		
	If yes, please explain:				
Dov	ou pass another Post Office during business hours while traveling to or from wo	rk or shoon	ing or for r	oersonal ac	ede?
,	The part of the decimal passings flours willie traveling to or flottly wo	YES		Jersyriai III	eus (
	If yes, please explain:				



	are to your current se	rvice?	ection. How do you think carrier r	
	Better	Just as Good	No Opinion	Worse
. If yes	, please explain:			
				<del></del> -
For wh		o you leave your community? (Chec	ck all that apply.) Where do you go	to obtain these
$\square$	Shopping			
N	Personal needs			
X	Banking		_	
	Employment			
K	Social needs		_	
	Yes No	usinesses in the community?  o use them if the Post Office is disc	ontinued?	
ailing Ad	ddress	·		
ame:	Savid	and Jamie To	hnson.	
Idress:	P.O. 30	x 356 . Forest	hnson:	
	318-4	28-4848	j	
elephone:		20 10 10	<u> </u>	

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2.



# **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters	. 🗀			
c.	Mailing Parcels			IJ /	
d.	Pick up Post Office box mail	IJŹ			
e.	Pick up general delivery mail				1
f.	Buying money orders			4	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			Ø	
h.	Sending Express Mail			~	
i.	Buying stamp-collecting material				I
Oth	er Postal Services				
a.	Entering permit mailings	YES	IJ NO		
b.	Resetting/using postage meter	YES	[∐∕NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	IÝ NO		
b.	Using for school bus stop	T YES	[☐\ NO		
c.	Assisting senior citizens, persons with disabilities, etc.	T YES	<u>I</u> M0		
	If yes, please explain:				
d.	Using public bulletin board	YES			
e.	Other	YES	NO.		
	If yes, please explain:				
_					
Do	you pass another Post Office during business hours while traveling to or from wo		oing, or for i	personal ne	eds?
		YES	7_NO		
	If yes, please explain:				

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2.



# **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		X		
b.	Mailing Letters		$\boxtimes$		
c.	Mailing Parcels			X	. 🗔
d.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail	X	. 🔲		
٠f.	Buying money orders			<b>N</b>	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			区	
h.	Sending Express Mail				$\mathbf{X}$
i.	Buying stamp-collecting material				X
Oth	er Postal Services				
a.	Entering permit mailings	YES	Вио		
b.	Resetting/using postage meter	YES	<b>⊠</b> NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	☐ NO		
b.	Using for school bus stop	YES	🔀 ио		
C.	Assisting senior citizens, persons with disabilities, etc.	X YES	☐ NO		
	If yes, please explain:	HANDYCA	P PA	RILIN	9
d.	Using public bulletin board	X YES	☐ NO		
e.	Other	YES	☐ NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from v	work, or shopp	oing, or for p	personal ne	eds?
		YES	NO		
	If yes, please explain:				



	b	etter	Just as G	lood	No Opinion	X Worse
	If yes, please	explain:				
	Farubieh of th	o following do	very legace very comm	munity? (Chock all	that apply.) Where do you go	to obtain these
4.	services?	e lollowing do	you leave your com	Humity? (Check all	that apply./ Where do you go	to obtain mosc
	X Shop	ping OAK	BROVE B	ASTROP	MONROFE	DEL
	Perso	nal needs	11			
	<b>X</b> Banki	ing OA	K GROVE			
	Emple	cyment	<del>,                                    </del>	-		-
	Socia	l needs				
		es No	use them if the Post	Office is discontinu	ued?	•
Mail	的 Address	es No				
Name	ing Address	es 🗌 No	JACK) H	-AMILT	o N	
Name	ing Address	es 🗌 No	JACK) H	-AMILT		
Name Addre	ing Address : Wiki	es   No S BFR ( BOX 30	JACK) H	-AMILT	o N	
Name Addre	ing Address WILL ss: P.O.B	es   No 3 F.R ( 30X 30 -428	JACK) H	-AMILT	o N	
Name Addre	ing Address WILL ss: P.O.B	es   No S BFR ( BOX 30	JACK) H	-AMILT	o N	
Name Addre Telepl Date:	ing Address  WILL  ss: P.O.B  none: 3/8  4 - /	es $\square$ No  3 $FR$ (  3 $OX$ 3 $OX$ 3 $OX$ 4 2 $OX$ 4 $OX$ 6 $OX$ 7 $OX$ 6 $OX$ 7 $OX$ 6 $OX$ 6 $OX$ 6 $OX$ 7 $OX$ 6 $OX$ 6 $OX$ 6 $OX$ 6 $OX$ 7 $OX$ 9 $OX$	JACK) H	ST, LA	DN 7/242 ch it to this form. Thank you fo	or taking the time to
Name Addre Telepl Date:	ing Address  WILL  ss: P.O.B  none: 3/8  a add any addition ete this question	es $\square$ No $3FR$ $3FR$ $428$ $4-11$ anal comments naire.  When $N$	JACK) H J. FORE -4590 on a separate piece	ST, LA	0N 71242	relui



# **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			X	
b.	Mailing Letters		X		
c.	Mailing Parcels			$\boxtimes$	
ď.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail	X			
f.	Buying money orders			X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			$\boxtimes$	
h.	Sending Express Mail			X	
i.	Buying stamp-collecting material			$\mathbf{X}$	
Oth	er Postal Services			·	
a.	Entering permit mailings	YES	Ои 🔀		
b.	Resetting/using postage meter	YES	М 🏋		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	X YES	☐ NO		
b.	Using for school bus stop	YES	💢 ио		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	М №		
	If yes, please explain:				
			_		
ď.	Using public bulletin board	YES	⁄ ио		
e.	Other	YES	🔀 ио		
	If yes, please explain:				
Doy	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	ing, or for p	ersonal ne	eds?
		YES			
	If yes, please explain:				

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2.



# **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			X	
b.	Mailing Letters		· 🔀	· 📘	
c.	Mailing Parcels			$\boxtimes$	
d.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail	X			
f,	Buying money orders			X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			X	
h.	Sending Express Mail			X	
i.	Buying stamp-collecting material			X	
Oth	er Postal Services				
a.	Entering permit mailings	YES	М 🏹		
b.	Resetting/using postage meter	YES	₩ NO		
loN	postal Services				•
a.	Picking up government forms (such as tax forms)	💢 YES	☐ NO		
b.	Using for school bus stop	YES	🔀 ио		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	₩ NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	Х №		
e.	Other	YES	₩ NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shope	ing, or for t	ersonal ne	eeds?
		YES	X NO		, , , ,
	If yes, please explain:				



3.	Post Office be		ral delivery servic				. If you currently recein oute delivery service	ve
		Better	Just a	s Good	□ N	o Opinion	X Worse	
	If yes, ple	ease explain: T	ant a	PO Box	\	d my m service a	ail getting + Forest is	_5 Sta
4.	For which services?	of the following do	you leave your co	ommunity? (Che	ck all that apply.)	Where do you go	to obtain these	
	[X] S	Shopping						
	<u> </u>	Personal needs						
		Banking						
		Employment						
	<b>X</b> 9	Social needs						
5.	X	irrently use local bu Yes  No uld you continue to Yes  No		-	continued?			
Vla	ailing Addr	ess				•		
۷ап	ne: Mes	hol D	river					
Add	dress:	Box	326,	Fores-	E, LA	7124	2	
Гele	ephone: (	318) 282	- 4445	(318)	428-	4389		
Date	e: Ma	4 3D,	2013	1	_		· 	
		J						



# Postal Service Customer Questionnaire

Pie	ase check the appropriate box to indicate whether y	you use the FOREST Post Of	rice for eacr	or the folk	owing:		
Pos	stal Services	11 real of	Daily	Weekly	Monthly	Never	
a.	Buying Stamps	20					
b.	Mailing Letters	If reeded	1				
C.	Mailing Parcels	Spreaded	سلي				
ď.	Pick up Post Office box mail	of reeded					
e.	Pick up general delivery mail	of iceca					
f,	Buying money orders	greeded	1 started				
g.	Obtaining special services, including Certified Ma Mail, Delivery Confirmation, or Signature Confirm	ation A					
h.	Sending Express Mail	of needed					
i.	Buying stamp-collecting material	Houses					
Oth	er Postal Services	D					
a.	Entering permit mailings		YES	NO			
b.	Resetting/using postage meter		YES	NO			
Noi	npostal Services						
a.	Picking up government forms (such as tax forms)		YES	☐ NO			
b.	Using for school bus stop		YES	NO			
C.	Assisting senior citizens, persons with disabilities	, etc. I an one	YES	∏ NO			
	If yes, please explain:	Ollage	Park	I ME	1 4 5 24 4	ton 1	D1584
d.	Using public bulletin board		YES	/NO		1	
e.	Other		YES	NO			
	If yes, please explain:						
Do	you pass another Post Office during business hour	s while traveling to or from wo	rk or shopp	ing or for	nersonal ne	nade2	
	If yes, please explain: Ooctors, L	_					es st
	Forest	isthe	071	7	> 0.5+	0!	Alee
				الإستجاد عول	r Do	17 de	ار المولد عوم
	Please a a ITERIA a Which	place of	for pour	ror di c	2 4 T	1	a /.



	Better	Just as Good	No Opinion	Worse
<u>If</u>	yes, please explain:			
	· <u> </u>		<del></del>	
	r which of the following d vices?	o you leave your community? (Chec	ck all that apply.) Where do you go	o to obtain these
La	Shopping 💍	aKGrose Ba	Strop, Mon	r 3 &
	Personal needs	Doctors Hos	pital Groce	ries most
	Banking Oa	KGrove The	re is No Banks	in forthe n
		cticed		
	Social needs	Wherever +	hey are intl	is Area
Do	· /	pusinesses in the community?	And Committee of the Co	
-	Yes No			1
If y	res, would you continue t	o use them if the Post Office is disc WE LOON Id	have no oth	erchares
ailing	Address			
ıme:	Mildred	Shields		
idress:	RH-582	1934 DaxG	rave LA. 7	1263
elephone	1-318-4.	28-88GY		
/	11			-

Mr Ronal Nelson . As a senior Cititzen an asking you to please do not Close Forest Post office at Forgst, W. That Post Office is a Very in partant and necessy Buiness to myself and ansure to many other Cilazeans in his Areal am 83 years of Ege and have Parkingstons 4 Other Old age health groblem Jo don't walk so well. When I have Something

it to the forest Past Office Other times 1 carry it to RURALFOST OFFICE. Inatis A long walk to the RUBRAL Box. 1 live on a State Huy. with Very deep ditches with water and trash Inthem and itsavery egngerons High way. In the fall of the yr, the That would be pushing forest Backward in stead of forward. Thank you 0460



	Post Office	box service	very, there will to or general deli orrent service?	e no ch very ser	ange to your deli vice, complete th	ivery service — nis section, Hov	proceed to question of the proceed to procee	on 4. If you curre er route delivery	ently receive service
		Better		Ju:	st as Good		No Opinion		Worse
	If yes,	please expla	ain:						
						<u> </u>			
4.	For whi	ch of the foll s?	owing do you le	ave you	r community? (C	heck all that ap	oply.) Where do you	u go to obtain th	ese
		Shopping	Oak I	1 Lacel	_				
		Personal r	needs Oak	How					
		Banking	QUE	wood	<u></u>				
		Employme	nt						
		Social nee	dspalk	Lose	<u>e</u>	_			
_	Da			:_ 41=					
5.	Do you		e local business No	ses in the	e community?				
	If ves		_	em if the	e Post Office is d	liscontinued?			
	, 555, ,	Yes 🏗		0.77 11 010	01 000 011100 10 0	ilosoffaridos.			
		:_							
Ма	iling Ad	dress		•					
	بح		Lun	)					
	1e: <u>Q</u> 1ess: <i>Q</i>	O Bo	V25	1	Foresi	t. La.	7124	۷	
Tele	phone:	128	-388	2					
Date	: b -	3-1	//			_	_		·
Plea com	ise add any plete this q	/ additional c uestionnaire	omments on a	separate	e piece of paper	and attach it to	this form. Thank yo	ou for taking the	time to



# **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		X		
b.	Mailing Letters		X		
C.	Mailing Parcels			<b>X</b>	
d.	Pick up Post Office box mail	M	$\Box$		
e.	Pick up general delivery mail				
f.	Buying money orders	·			×
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				×
h.	Sending Express Mail				<b>S</b>
i.	Buying stamp-collecting material			<u> </u>	K
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	М МО		
Nor	npostal Services			٠.	
a.	Picking up government forms (such as tax forms)	YES	<b>☑</b> NO		
b.	Using for school bus stop	YES	№ №		
c.	Assisting senior citizens, persons with disabilities, etc.	X YES	☐ NO		
	If yes, please explain: Mentel + Physical Problems				
d.	Using public bulletin board	YES	NO		
e.	Other	YES	▼ NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	oing, or for r	personal ne	eeds?
		YES	NO		
	If yes, please explain:	-			<u> </u>



### **Postal Service Customer Questionnaire**

	Pos	tal Services	Daily	Weekly	Monthly	Never
	a.	Buying Stamps				
	b.	Mailing Letters	4			
	C.	Mailing Parcels		1		
	d.	Pick up Post Office box mail				
	e.	Pick up general delivery mail				
	f.	Buying money orders				
	g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
	h.	Sending Express Mail				
	i.	Buying stamp-collecting material			13	
	Oth	er Postal Services				
	<b>a</b> .	Entering permit mailings	YES	NO		
	b.	Resetting/using postage meter	YES	NO		
	Non	postal Services				
	a.	Picking up government forms (such as tax forms)	YES	. 🔟 NO		
	b.	Using for school bus stop	YES	☑ NO		
	C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
		If yes, please explain:				
,	d.	Using public bulletin board	YES	☐ NO		
	e.	Other	TYES	NO		
		If yes, please explain:		· ·		
	Do v	you pass another Post Office during business hours while traveling to or from wo	ork, or shops	oing, or for a	personal ne	eds?
	,		YES	NO		
		If yes, please explain:				



	Better	Just as Good	No Opinion	Worse
If yes	, please explain:		<u> </u>	
For wi		leave your community? (Che	ck all that apply.) Where do you g	o to obtain these
	Shopping	· 		
5	Personal needs			
	Banking			
Z	Employment			
	Social needs			
	u currently use local busine Yes No Would you continue to use Yes No	esses in the community?  them if the Post Office is disc	ontinued?	
ailing A	ddress			
me:	4/1/5 Jan	<i>(5</i>		·
dress:	P.O. Box 39	77 FORE	57 (A- )/2	63
		d. 4216		
ephone:		1		



# **Postal Service Customer Questionnaire**

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps		X		
b. Mailing Letters	X			
c. Mailing Parcels		×		
d. Pick up Post Office box mail	X			
e. Pick up general delivery mail	X			
f. Buying money orders		$\overline{\mathbf{X}}$		
<ul> <li>Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation</li> </ul>		$ \overline{X} $		
h. Sending Express Mail		$ \mathbf{X} $	Z	
i. Buying stamp-collecting material				
Other Postal Services				
a. Entering permit mailings	X YES	□ №		
b. Resetting/using postage meter	YES	⊠ NO		
Nonpostal Services				
a. Picking up government forms (such as tax forms)	YES	☐ NO		
b. Using for school bus stop	YES	🔀 ио		•
c. Assisting senior citizens, persons with disabilities, etc.	X YES	□ №		
If yes, please explain:			·····	
d. Using public bulletin board	YES	    NO		
	_	<del></del>		
e. Other	YES	X NO		
If yes, please explain:				
Do you pass another Post Office during business hours while traveling to or from wor	rk, or shopp	oing, or for p	personal ne	eds?
		NO X		
If yes, please explain:		,		



complete this questionnaire.

If yes, please explain:		
•		
For which of the following do you leave your community? (Check all services?	that apply.) Where do you go	to obtain these
Shopping	· ·	
Personal needs		
Banking		
Employment		
Social needs		
Yes No  If yes, would you continue to use them if the Post Office is discontinued from the Post Office is discontinued by Yes No	ued?	
Apiling Addross		
Mailing Address		
ame: Joseph R Fllott	<u> </u>	
ddress: Box 283 Fores	T/a 71	242
elephone: 318424 4343		
ate: JUNE 6 2011		



# Postal Service Customer Questionnaire

Pos	tal Services	Daily	Weekly	Monthly	Never	
a.	Buying Stamps		X			
b.	Mailing Letters	X				
C.	Mailing Parcels			X		
d.	Pick up Post Office box maíl	×				
e.	Pick up general delivery mail				X	
f.	Buying money orders				X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			$\boxtimes$	. 🔲	
h.	Sending Express Mail			Z		
i.	Buying stamp-collecting material			·	X	
Oth	er Postal Services				•	
a.	Entering permit mailings	YES	<b>Ж</b> ио			
b.	Resetting/using postage meter	YES	K NO			
Nor	postal Services					
a. ု	Picking up government forms (such as tax forms)	YE\$	ОИ <u>Т</u>			
b.	Using for school bus stop	YES	Ои 📝			
c.	Assisting senior citizens, persons with disabilities, etc.	YE\$	NO 🤾			
	If yes, please explain:					
d.	Using public bulletin board	YES	NO X			
e.	Other	YES	⊠ NO			
	If yes, please explain:		<u> </u>			
Do	Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?					
		YES	X NO			
	If yes, please explain:					



	Better		Just as Good	No Opinion	X Worse	
If y	yes, please explain:					_
						_
	which of the following covices?	to you leave	your community? (Che	eck all that apply.) Where do y	rou go to obtain these	
	Shopping			<u> </u>		
	Personal needs					
	Banking					
	Employment					
	you currently use local		•		,	Marana
Do	you currently use local		•	continued?	· · · · · · · · · · · · · · · · · · ·	<b>S</b> árasan-
Do If ye	you currently use local les, would you continue les, which we les, would you continue les, which we les, which would you continue les, which we les, which wea		•	continued?		
Do If ye	you currently use local l		•		s.Navy -	
Do If ye	you currently use local les, would you continue les, which we les, would you continue les, which we les, which would you continue les, which we les, which wea		f the Post Office is dis		s.Navy ls.David T	<u> </u>
Do If ye uiling	you currently use local		•	2 HCdm fl	S. Navy Is David I	$3_{e}$
Do  If ye  ailing  ne:	you currently use local	Vita	f the Post Office is dis	2 HCdm fl	SNavy Is David I This ar	3e,

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2.



## **Postal Service Customer Questionnaire**

Б	4-10	D-#-	VM/= = Lab.	BF =4f= l	Marra
	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		$oldsymbol{ abla}$		
b.	Mailing Letters				
C.	Mailing Parcels			V	
d.	Pick up Post Office box mail	V			
e.	Pick up general delivery mail				
f.	Buying money orders				
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	NO		
b.	Using for school bus stop	YES	NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:				
ď.	Using public bufletin board	YES	₩ NO		
e.	Other	YES	NO		
	If yes, please explain:		_		
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shoor	oing, or for i	personal ne	eds?
		YES	NO	71	
	If yes, please explain:				
			*		



If yes, please explain:  For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?  Shopping Personal needs Banking Employment Social needs  Do you currently use local businesses in the community? Yes No If yes, would you continue to use them if the Post Office is discontinued? Yes No  Mailing Address  Amae: Ferrell G. Steward	· ·	are to your current se	Just as Good	No Opinion	Worse
For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?  Shopping  Personal needs  Banking  Employment  Social needs  Do you currently use local businesses in the community?  Yes No  If yes, would you continue to use them if the Post Office is discontinued?  Yes No  lailing Address  ame: Ferrell G. Steward	If ves	s, please explain:		<u> </u>	
Shopping Personal needs Banking Employment Social needs  Do you currently use local businesses in the community? Yes No If yes, would you continue to use them if the Post Office is discontinued? Yes No  lailing Address  ame: Ferrell C. Steward					
Shopping Personal needs Banking Employment Social needs  Do you currently use local businesses in the community? Yes No If yes, would you continue to use them if the Post Office is discontinued? Yes No  lailing Address  ame: Ferrell C. Steward					
Personal needs Banking Employment Social needs  Do you currently use local businesses in the community? Yes No If yes, would you continue to use them if the Post Office is discontinued? Yes No  lailing Address  ame: Ferrell G. Steward			o you leave your community? (Chec	k all that apply.) Where do you g	o to obtain these
Banking Employment Social needs  Do you currently use local businesses in the community? Yes No If yes, would you continue to use them if the Post Office is discontinued? Yes No  Itailing Address  Address	1	Shopping	<b>J</b>	·	
Employment  Social needs  Do you currently use local businesses in the community?  Yes No  If yes, would you continue to use them if the Post Office is discontinued?  Yes No  Iailing Address  Terrell G. Steward		Personal needs			
Social needs  Do you currently use local businesses in the community?  Yes No  If yes, would you continue to use them if the Post Office is discontinued?  Yes No  Iailing Address  Address		Banking		·	
Do you currently use local businesses in the community?  Yes No  If yes, would you continue to use them if the Post Office is discontinued?  Yes No  Aailing Address  Ame: Ferrell G. Steward		Employment			
Yes No  If yes, would you continue to use them if the Post Office is discontinued?  Yes No  Mailing Address  Ame: Ferrell G. Steward		Social needs			
ame: Ferrell G. Steward	If yes,	would you continue to	o use them if the Post Office is disc	ontinued?	
	lailing Ad	ddres <b>s</b>			
00 - 1 /2 hills	ame: Fe	rrell G	). Steward		
ddress: P.O. BOX 291 FOYEST LA 1/242	.ddress:	O. Box	291 Fore	st LA. 7121	42
elephone: 318-428-8358	elephone: 6	218-118			
ate: 5-30-//	ate: 5	-30-11			



#### **Postal Service Customer Questionnaire**

Pos	etal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			X	
b.	Mailing Letters	X			
C.	Mailing Parcels			X	
d.	Pick up Post Office box mail	X			
е.	Pick up general delivery mail	X			
f.	Buying money orders			$\triangleright$	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			K	
h.	Sending Express Mail				<b>X</b>
i.	Buying stamp-collecting material				X
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO 🔀		
b.	Resetting/using postage meter	YES	NO X		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	X NO		
b.	Using for school bus stop	YES	MO		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	No 🔁		
	If yes, please explain:				
ď.	Using public bulletin board	YES	ĭ∑ NO		
ę.	Other	YES	MO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shoor	oing, or for	personal ne	eeds?
		YES	NO		
	If yes, please explain:				



3. F	Post Office	ve carrier delivery, ther ce box service or gene are to your current ser	e will be no change to your deliver ral delivery service, complete this s vice?	y service — proceed to question a section. How do you think carrier r	I, If you currently receive oute delivery service
		Better	Just as Good	No Opinion	<b></b> ₩orse
	If yes	, please explain:			
4.	For wh		you leave your community? (Chec	ck all that apply.) Where do you go	o to obtain these
		Shopping			
		Personal needs			
		Banking	•		
		Employment			
		Social needs		_	
5.	•	X Yes No	usinesses in the community?  use them if the Post Office is disc	ontinued?	
Mai	ling A	ddress			
Name	e: Da	vid Travi	5	· · · · · · · · · · · · · · · · · · ·	
Addre	ess: P	O. Box	445		
Telep	phone:	318-428-8	043		
Date:	29.	- May - 11			

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



# **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps	×			
b.	Mailing Letters	$\square$			
c.	Mailing Parcels			<b>X</b>	
d.	Pick up Post Office box mail	×			
e.	Pick up general delivery mail	X			
f.	Buying money orders		· 🗀	X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			区	
h.	Sending Express Mail			X	
i.	Buying stamp-collecting material		X	. 🗀	
Oth	er Postal Services				
a.	Entering permit mailings	YES	X NO		
b.	Resetting/using postage meter	YES	Xио		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	XYES	□ №		
b.	Using for school bus stop	YES	NO 🛣		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	М МО		
	If yes, please explain:				
d.	Using public bulletin board	YES			
e.	Other	YE\$	NO 🌋		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from we	ork or shoor	ing or for	norsonal n	oode2
ВО	you pass another rost office during business flours write traveling to or from w	YES	NO 💢	personal ne	eeus?
	If yes, please explain:				
	·				



	Better	Just as Good	No Opinio	n Worse
<u>If y</u>	es, please explain:			
	which of the following drices?	o you leave your community? (Che	ck all that apply.) Where	do you go to obtain these
	Shopping			
	Personal needs			
	Banking	-		
Ī	Employment			
	Social needs			
It ye	es, would you continue t	o use them if the Post Office is disc	ontinued?	
ailing <i>i</i>	Address			
ame;	Forest o	Lawn Ceme	ten Inc	<b>_</b> /
Idress:	P.O. Bry	1385		
elephone:	318-428	-3504		
ate:	ine 1- S	011-		
	ony additional access			
mplete th	is questionnaire.	ts on a separate piece of paper and	anacı in to this lonn. Th	ank you for taking the time to



#### **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never	
a.	Buying Stamps		$\square$			
b.	Mailing Letters	$\square$				
C.	Mailing Parcels		$\square$			
d.	Pick up Post Office box mail	$\square$				
e.	Pick up general delivery mail					
f.	Buying money orders		$\square$			
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			$\square$		
h.	Sending Express Mail					
i.	Buying stamp-collecting material				$\sqsubseteq$	
Oth	er Postal Services					
a.	Entering permit mailings	YES	☑ NO			
b.	Resetting/using postage meter	YES	<b>™</b> NO			
No	npostal Services					
a.	Picking up government forms (such as tax forms)	YES	☑ NO			
b.	Using for school bus stop	YES	NO			
c.	Assisting senior citizens, persons with disabilities, etc.	YES .	☐ NO		j	
	If yes, please explain: Mailing Packages explains incomming Mail	Helpw	n Atio	loney	Order:	ر5
d.	Using public bulletin board	YES	NO			
e.	Other	YES	☐ NO			
	If yes, please explain:					
Do	you pass another Post Office during business hours while traveling to or from w	ork, or shopp	oing, or for p	personal ne	eds?	
		YES				
	If yes, please explain:		<u>_</u>			



3. F	Post Office	carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive to your service or general delivery service, complete this section. How do you think carrier route delivery service to your current service?
		Better Just as Good No Opinion V Worse
	If yes,	ease explain: Would rather have mail in f. D. Box - don't like
	LAVO	delivery-have had mail stolen from rural delivery,
4.	For whi	of the following do you leave your community? (Check all that apply.) Where do you go to obtain these
	abla	Shopping Dal Grove
		Personal needs
	\sqrt{}	Banking Dak Grove
		Employment
		Social needs
5.	If yes, v	Yes No
Mai	ling Ad	ress
Name	e: <u> </u>	attie Jones
Addre	ess:	OBOX 226 Forest LA 71242
Telep	ohone:	
Date:	6-	1-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



#### **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps	. 🔲		X	
b.	Mailing Letters	$\overline{\mathbb{X}}$			
C.	Mailing Parcels			X	
d.	Pick up Post Office box mail	$\boxtimes$			
e.	Pick up general delivery mail				Ė
f.	Buying money orders				X
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			<b>X</b>	
h.	Sending Express Mail				X
i.	Buying stamp-collecting material				$\Sigma$
Oth	er Postal Services				
a.	Entering permit mailings	YES	<b>∑</b> NO		
b.	Resetting/using postage meter	YES	Ŋ NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	⊠ NO		
b.	Using for school bus stop	YES	∭ NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	⊠ ио		
	If yes, please explain:				
		•			
d.	Using public bulletin board	YES	™ NO		
e.	Other	YES	☐ NO		
	If yes, please explain:				
Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal need					eds?
-	real passe allowed in section and analysis and a second and the se	YES	<u>∑</u> NO	SCI SOTILITIN	
	If yes, please explain:				

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#### **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buyling Stamps		. 🔲	$ abla^{\prime}$	
b.	Mailing Letters				
c.	Mailing Parcels				
d.	Pick up Post Office box mail				
e.	Pick up general delivery mail				
f.	Buying money orders			830	$\square$
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	⊠ №		
b.	Resetting/using postage meter	YES	NO		
Not	postal Services				
a.	Picking up government forms (such as tax forms)	YES	☐ NO		
b.	Using for school bus stop	YES	NO		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:		_		
d.	Using public bulletin board	YES	✓NO	_	
e.	Other	YES	NO		
	If yes, please explain:			_	
Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?					
		YES	. NO	1	ı
	If yes, please explain:	Anna	Limps	mit	hand
	to MAKE SORCIAL TRIP TO	GD T	HIRE	· UW/	TICHT (



#### **Postal Service Customer Questionnaire**

р-	etal Samiana	Deily	Mookh	Monthly	Novo-
	Stal Services  Buying Stamps	Daily	Weekly	Monthly  7	Mever
Э.					
b.	Mailing Letters				
c.	Mailing Parcels				Z
d.	Pick up Post Office box mail				
e.	Pick up general delivery mail				V
f.	Buying money orders				V
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				¥
h.	Sending Express Mail				$\exists$
i.	Buying stamp-collecting material				$\exists$
Otl	ner Postal Services		,		
Э.	Entering permit mailings	YES	NO NO		
b.	Resetting/using postage meter	YES	☑ NO		
Νo	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	[¥\no		
b.	Using for school bus stop	YES	NO F	`	
C.	Assisting senior citizens, persons with disabilities, etc.	YES	ON 🔽		
	If yes, please explain:	N/A			
d.	Using public bulletin board	YES	IJ NO		
€.	Other	YES	NO 🗹		
	If yes, please explain:	_N/A			
Do	you pass another Post Office during business hours while traveling to or from	<u> </u>	oing, or for	personal ne	eds?
		YES	☐ NO		
	If yes, please explain:	Oak Gro	ve, LA	s Kill	Dourne
	but: new aren't open			·	
1	y at the times I need them.	_			
/	7:00 A.M. & 4:00-4:30 P.M. M-	+			



	Better	Just as Good	No Opinion	Worse
If yes	, please explain:			
-				
Forwi	aich of the following do	you leave your community? (Chec	ck all that apply \ \Mbara do you a	o to obtain these
servic		you leave your community? (One)	sk all tilat apply.) Wilele do you g	o to obtain these
	Shopping C	ak Grove, LA		
	Personal needs	M		
	Banking	\t		
<b>\</b>	Employment	11		
M	Social needs	· ·	_	
	Yes No	use them if the Post Office is disc	·	
lailing A	adress			
ame:	Joan C.S	umral(		
ddress: &	).0.Box 2	42, Forest,	LA 71242	
elephone:	318-428	-8731		
ate: 🕜	11/11		· · · · · · · · · · · · · · · · · · ·	
lease add ar	nv additional comments	on a separate piece of paper and	attach it to this form. Thank you	for taking the time to



#### **Postal Service Customer Questionnaire**

Pos	etal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters		مسلط		
C.	Mailing Parcels			1	<b>-</b> 🗆
d.	Pick up Post Office box mail	اسا			·
e.	Pick up general delivery mail				
f.	Buying money orders				
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material				<u>-</u>
Oth	er Postal Services		_		
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	NO		
b.	Using for school bus stop	YES	NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	NO		
e.	Other	YES	NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shops	oing, or for	personal ne	eeds?
		YES	NO		
	If yes, please explain:				

Please Keep The Forest P.O. Open: I do not go to tak Grove but oncie a week. we cont have a mail Box down The Lane we Live on. ( May Lane They told us we had to have it a long ways ways from our house) IF The Box wasn't shuff tight The mail could get wet, alse Taking out By other people. It would really mean a Lot too us if it stayed open: and I'am sine we are not the only ones. Thank you Mark & Wanda Kelly



#### **Postal Service Customer Questionnaire**

Pos	etal Services	Daily	Weekly	Monthly	Never	
a.	Buying Stamps					
b.	Mailing Letters				1 / YHOV	
c.	Mailing Parcels					
d.	Pick up Post Office box mail	5				
e.	Pick up general delivery mail				A Year	
f.	Buying money orders					
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	. 🗆			1 years	
ħ.	Sending Express Mail					
i.	Buying stamp-collecting material					
Oth	er Postal Services					
a.	Entering permit mailings	YES	☐ NO			
b.	Resetting/using postage meter	YES	☐ NO			
Nor	postal Services					
a.	Picking up government forms (such as tax forms)	YES	☐ NO			
b.	Using for school bus stop	YES	☐ NO			
c.	Assisting senior citizens, persons with disabilities, etc.	YES	☐ NO			
	If yes, please explain:			» <del>.</del>	-	
d.	Using public bulletin board	YES	☐ NO			
e.	Other	YES	☐ NO			
	If yes, please explain:					
Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?						
					seus ?	
		I YES	Ca No			
	If yes, please explain:				- Inf	



#### Postal Service Customer Questionnaire

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			$\bowtie$	
b.	Mailing Letters	$\boxtimes$	$\overline{}$		
C.	Mailing Parcels			$\boxtimes$	
ď.	Pick up Post Office box mail	$\mathbf{Z}$			
e.	Pick up general delivery mail				
f.	Buying money orders			X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			$\mathbb{Z}$	
h.	Sending Express Mail			X	
i.	Buying stamp-collecting material				$\Delta$
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO NO		
b.	Resetting/using postage meter	YES	X NO	ŧ	
Noi	npostal Services		-		
a.	Picking up government forms (such as tax forms)	YES	M NO		
b.	Using for school bus stop	YES	X NO		
C.	Assisting senior citizens, persons with disabilities, etc.	X YES	☐ NO		1
	If yes, please explain:	Many	monuni	Tolke	in ou
d.	Using public bulletin board	YES	⊠ NO	<i>,</i>	_
e.	Other	YES	⊠ NO		
	If yes, please explain:	<del></del>			
Dо	you pass another Post Office during business hours while traveling to or from we	ork, or shopp	oing, or for	personal ne	eeds?
•		☐ YES	X NO		
	If yes, please explain:		<i>ι</i>		
			_		

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# **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		<u> </u>		
b.	Mailing Letters		<b></b>		$\Box$
c.	Mailing Parcels				
d.	Pick up Post Office box mail		-		$\Box$
e.	Pick up general delivery mail				
f.	Buying money orders				13
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				<u> </u>
i.	Buying stamp-collecting material				
Oth	er Postal Services		,		
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	NO NO		
b.	Using for school bus stop	YES	NO		
¢.	Assisting senior citizens, persons with disabilities, etc.	YES	D NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	NO		
e.	Other	YES	NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from w	ork, or shop	oing, or for	personal ne	eds?
	If yes, please explain:	YES Dal	□ NO	e	



3. F	Post Office	e carrier delivery e box service or are to your curre	general de	livery service, complete th	very service — proceed to question 4 is section. How do you think carrier r	I. If you currently receive oute delivery service
		Better		Just as Good	No Opinion	Worse
	If yes,	, please explain:	_			
4.	For wh		ing do you	eave your community? (C	heck all that apply.) Where do you go	o to obtain these
	Z	Shopping	V	range LA		
		Personal nee				
		Banking				
		Employment	The	Land work	s for Jeamsters	
	F	Social needs	Eat		Monroer Boots	sp. Vichsburg
5.	Do you	a currently use lo	ocal busines	sses in the community?		ď
		Yes _	No			
	If yes,	would you contin		them if the Post Office is d	iscontinued?	
		res [_	No			
Mai	ling Ad	idress				
Name	e: <	œ	· 6	ale	<u> </u>	
Addre	ess: 🗲	D.O. R	304 -	362 - Fores	\$ LA 7/242	2
Telep	phone:	318-	428 '	-4079		
Date:	: _ (	(a) 6/11			<u></u>	

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



# **Postal Service Customer Questionnaire**

		,	,		
Pos	stal Services	Daily	Weekly	Monthly	Neve
a.	Buying Stamps			×	
b.	Mailing Letters (	X	<b>A</b>	/ [] <b>/</b>	, 🗆
c.	Mailing Parcels Cheurer				
d.	Pick up Post Office box mail	abla	W		
e.	Pick up general delivery mail				
f.	Buying money orders			$\Box$	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	Wh.	سقهم	$\bigcap$	
h.	Sending Express Mail				
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	☐ NO		
b.	Resetting/using postage meter	YES	☐ NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	□ №		
b.	Using for school bus stop	YES	NO		
c.	Assisting senior citizens, persons with disabilities, etc.  If yes, please explain:	YES	NO		
d.	Using public bulletin board	YES	<b>X</b> NO		
e.	Other *	YES	□ NO		
	If yes, please explain:	YES	□ NO		
Dog	If yes, please explain:  you pass another Post Office during business hours while traveling to or from will live I mile north of Princer, him lifey 17—  If yes, please explain:  A go to 0. Department of a close from the property of the pr	ork, or shopp	NO NO	arm	eeds?



#### **Postal Service Customer Questionnaire**

	Pos	etal Services	Daily	Weekly	Monthly	Never
	a.	Buying Stamps				
	b.	Mailing Letters			$\mathbf{Z}$	
	c.	Mailing Parcels				
	d.	Pick up Post Office box mail				
	e.	Pick up general delivery mail			J	
	f.	Buying money orders				<b>Y</b>
	g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
	h.	Sending Express Mail				
	i.	Buying stamp-collecting material				
	Oth	er Postal Services				
	a.	Entering permit mailings	YES	🗹 ио		
	b.	Resetting/using postage meter	YES	М №		
	Nor	npostal Services				
	a.	Picking up government forms (such as tax forms)	YES	☐ NO		
	b.	Using for school bus stop	YES	Мо		
	C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO.		
		If yes, please explain:				
	d.	Using public bulletin board	YES	⊠ NO		
	e.	Other	YES	□ №		
		If yes, please explain:				
2.	Do	you pass another Post Office during business hours while traveling to or from wo		•	personal ne	eds?
			YES	NO		
		If yes, please explain:				



	3. P	ost Offic	ve carrier delivery, the be box service or gene are to your current ser	re will be no change to your deli ral delivery service, complete th vice?	very service — proceed to is section. How do you thin	question 4. nk carrier rou	If you currently receive ute delivery service	
			Better	Just as Good	No Opin	ion	Worse	
Carlo Carlo		n th	e same side Them trying	chose to have a cof the road a: to cross Hwy 17	s my house. a raffic to check	and h	anling Small nail for Saf	ichible etc
	4.	For wh	nich of the following do	you leave your community? (C	heck all that apply.) Where	e do you go t	to obtain these PW Closing	
			Shopping Oak	snove But we do	not go every	day	Post 6	) <u> </u>
		9	Personal needs /	Sometimes u	je only go on	ce	would	
			Banking	a week due to	price of gaso	line.		i ienience
			Employment				especia	lly ave
			Social needs				to the	Drice o I were
	ــ 5.	Do you	u currently use local b	usinesses in the community?			to have	هڪين پيدين ڪيارند
		ŕ	Yes No	· •		6	virue to co	
		If yes,		use them if the Post Office is d	iscontinued?	•	My marcho	X CPOBOX
			Yes No				If would be none conver	
	Mail	ina Aa	ddress			_	leepmy PDB	
	MIGH		51-110-111				Forest.	
	Name	: <u>)</u> (	onya Hart		· · · · · · · · · · · · · · · · · · ·			_
	Aodre	ss: P	0 BOX 40	2, Forest LA	11242	· .		_
	Telepi	none: 5	318-282.7	Lass				_
	Date:	5-2	27-11					_
			y additional comment	s on a separate piece of paper a	and attach it to this form. T	hank you for	taking the time to	
	TI	70 V0	will be a	c lot of people i	moonvenieu	ced k	by this de	cision
	-to	Uc.	se The F	crest P.O. Th	e title letter	rook v	our	maline
	'nΩ.	con	rectly sta	crest P.O. The ates that this	s decision is	s to'	"Better	_
			e our cus-					



#### **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps	4			
b.	Mailing Letters	4			
c.	Mailing Parcels		. 🗀		
d.	Pick up Post Office box mail				
e.	Pick up general delivery mail				
f.	Buying money orders		. 🗀		
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail			U	
i.	Buying stamp-collecting material				
Oth	ner Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	U NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	☐ NO		
b.	Using for school bus stop	YES	NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:				
			<u> </u>		
d.	Using public bulletin board	YES	NO		
e.	Other	YES	NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shopr	oing, or for r	personal ne	eds?
		YES	NO NO		
	If yes, please explain:		<u> </u>		

# UNITED STATES POSTAL SERVICE.

3. Post		ere will be no change to your deliver eral delivery service, complete this service?		
	Better	Just as Good	No Opinion	Worse
ļ	f yes, please explain:			
-				
	or which of the following of ervices?	lo you leave your community? (Chec	ck all that apply.) Where do you g	o to obtain these
	Shopping	Monroe-Dak	Grove	
[	Personal needs	Oak Grove		
ſ	Banking	Oak Grove		
[3	Employment	Retired		
[5	Social needs	Monroe		
lf	Yes ✓ No yes, would you continue Yes No	to use them if the Post Office is disc	ontinued?	
Mailing	g Address	)		
Name:	Hattor	I Tuggle		
Address:	P.O. Bo)	2 381		
Telephon	ne: 318 - 428	1-2095		
Date:	6-7-11			
	4bi	its on a separate piece of paper and		
	We have us	red our post office	e for 60 years	e, we use the
Da St	- Do a day	Xanotina lures	a day, of we	much a much of
-a ()	0 0 0.	and the mark un	own siace of	P. Usery
	· · · · · · · · · · · · · · · · · · ·	in within in living		
	- 1 A	IIX LO MUCHO IN.	is charge win	We vous
J	discount.	in to AM TITTLE IT	(), No. AUDDAD MA	MINE WAY OF THE MAN

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#### **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			区	
b.	Mailing Letters			X	
C.	Mailing Parcels				X
ď.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail				X
f.	Buying money orders				X
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				X
h.	Sending Express Mail				M
i.	Buying stamp-collecting material				M
Oth	ner Postal Services				·
a.	Entering permit mailings	YES	⊠ ио		
b.	Resetting/using postage meter	YES	⊠ ио		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	X NO		
b.	Using for school bus stop	YES	NO 🔀		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	M NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	NO 🔀		
e.	Other	YES	🔀 ио		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from w	ork, or shops	oing, or for	personal n	eeds?
	, p	X YES			
	If yes, please explain:				
	PO in Car Crove 1A				

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#### Postal Service Customer Questionnaire

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			<b>M</b>	
b <sub>;</sub>	Mailing Letters	X			
c.	Mailing Parcels			X	
d.	Pick up Post Office box mail				X
e.	Pick up general delivery mail				K
f.	Buying money orders		. 🗀		X
∙g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			X	
h.	Sending Express Mail				
i.	Buying stamp-collecting material				X
Oth	er Postal Services				
a.	Entering permit mailings	YES	M NO		
b.	Resetting/using postage meter	TYES	🔯 ио		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	X YES	☐ NO		
b.	Using for school bus stop	YES	М ио		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	👿 ио		
	If yes, please explain:				
ď.	Using public bulletin board	YES	Х ио		
e.	Other	YES	☐ NO		
	If yes, please explain:		T	<del></del>	
Dov	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	ina, or for r	personal ne	eds?
		YES		ordona. ric	
	If yes, please explain:				



		Better	Just a	as Good	☐ No Op	nion	□ w	orse
<u>!</u>	lf yes, please	e explain:						
-	7							
	or which of t ervices?	he following do yo	u leave your c	ommunity? (Che	eck all that apply.) Who	ere do you go to	obtain thes	e
[	Shop	pping						
Ţ	Pers	sonal needs					171.	
[	Bani	king			M			· · · · · · · · · · · · · · · · · · ·
Ţ	Emp	ployment			····			
[	Soci	al needs	4					
lf		you continue to us	e them if the F	ost Office is disc	continued?		• •	
	g Addres	ss						
Mailin		,	1:	<del></del>				
	F	e 550/ &	mul					
Mailino Name:	G G	550 R	Smul Vwey	<u> 17 </u>	Oak	Strove	LA	7/26
Name:	9.	550 8 318-4	Smil Wey 28-	17 20	Oak 45	Strove,	24	7/26

2.



# **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			V	
b.	Mailing Letters				
c.	Mailing Parcels			V	
d.	Pick up Post Office box mail				
e.	Pick up general delivery mail		U/		
f.	Buying money orders	<u> </u>		V	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail				
i.	Buying stamp-collecting material			Ţ	
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YE\$	<b>☑</b> .NO		
b	Using for school bus stop	YES	☑ NO		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	No		
e.	Other	YES	NO		
	If yes, please explain:				
Dο	you pass another Post Office during business hours while traveling to or from wo	ork or eboor	ing or for	nersonal na	
	you page another it out office during pushless flours write traveling to of from we	JIK, OI SIIOPE	NO	Jersonal III	ens :
	If yes, please explain:				



3.	Post Office		ere will be no change to your deliver eral delivery service, complete this a ervice?		
		Better	Just as Good	No Opinion	Worse
	If yes	, please explain:			<u> </u>
			· ·	<del>-</del>	
4.	For wh		o you leave your community? (Che	ck all that apply.) Where do you go	to obtain these
		Shopping			
		Personal needs			
		Banking		_	
		Employment			
		Social needs			
5.	Do you	currently use local t	ousinesses in the community?		
		Yes No			
	If yes,	,	o use them if the Post Office is disc	ontinued?	
		Yes No			
Ma	iling Ad	ldress			
Nam	e: J	.C. Whit	tington		
Addı	ess:	D.O. Box	285, Forest, h	a.71242	
Tele	phone:	318-428	-2141		
Date	: le	-1-11			

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

2.



#### **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters				
c.	Mailing Parcels				
ď.	Pick up Post Office box mail	Y			
e.	Pick up general delivery mail				
f.	Buying money orders				
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				
h.	Sending Express Mail	<u> </u>			
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO NO		
No	postal Services				
a.	Picking up government forms (such as tax forms)	T YES	☑ NO		
b.	Using for school bus stop	YES	1 NO		
c.	Assisting senior citizens, persons with disabilities, etc.	T YES	NO		
	If yes, please explain:				<del></del>
ď.	Using public bulletin board	YES	☑ NO		
e.	Other	YES	NO 🔀		
	If yes, please explain:				
Do	you pass another Post Office during business hours white traveling to or from we	ork, or shoor	oing, or for	personal ne	eeds?
	, or passe and not control control control and not a control and n	YES	M NO	J 0.001.11	
	If yes, please explain:				



	Better	Just as Good	No Opinion	Worse
If ye	es, please explain:			
	which of the following dices?	o you leave your community? (Che	ck all that apply.) vvnere do you g	o to obtain these
	Shopping			
Z	Personal needs			
	Banking			
	Employment			·
<del></del>				
ll Do y	Social needs ou currently use local it	ousinesses in the community?		
·	ou currently use local by	ousinesses in the community? ouse them if the Post Office is disc	ontinued?	
If ye:	ou currently use local to Yes No	·	ontinued?	
If ye:	ou currently use local by Yes No No Yes No No Address	o use them if the Post Office is disc	ontinued?	
If yes	ou currently use local to Yes No No No Yes No No Address	·		
If yes	Yes No No No Yes No N	o use them if the Post Office is disc		

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



#### **Postal Service Customer Questionnaire**

Pos	tal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps			X	
b.	Mailing Letters		$\nearrow$		
C.	Mailing Parcels				$\boxtimes$
d.	Pick up Post Office box mail	X			
e.	Pick up general delivery mail		X		
f.	Buying money orders		Γ	X	
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			X	
h.	Sending Express Mail				X
i.	Buying stamp-collecting material				X
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
No	npostal Services		`		
a.	Picking up government forms (such as tax forms)	T YES	NO NO		
b.	Using for school bus stop	TYES	NO		
c.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	NO K		
e.	Other	YE\$	NO X		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	oing, or for	personal ne	eds?
		YES	□ NO		
	If yes, please explain:				



3.	If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?
	☐ Better ☐ Just as Good No Opinion ☐ Worse
	If yes, please explain:
4.	For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?
	Shopping Mangle
	Personal needs
	Banking
	Employment
	Social needs Moncoe
5.	Do you currently use local businesses in the community?
Ū,	Yes No
	If yes, would you continue to use them if the Post Office is discontinued?
	Yes No
11-	iling Addross
IVIC	iling Address
Nan	ie: Suranne Higginbothan
Add	ress: P.O. Box 302" Forest, LA
Tele	phone: 318-428-2341
Date	: (0-3-11
Plea	ise add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to plete this questionnaire.

2.



#### **Postal Service Customer Questionnaire**

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters				
C.	Mailing Parcels				
d.	Pick up Post Office box mail	-			
e.	Pick up general delivery mail				
f.	Buying money orders				
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			$\square$	
h.	Sending Express Mail				
i.	Buying stamp-collecting material				$\mathbf{\nabla}$
Oth	ner Postal Services				
a.	Entering permit mailings	YES	MO		
b.	Resetting/using postage meter	YES	M NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	☑ NO		
b.	Using for school bus stop	YES	1 NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	☐ NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	∏∦ NO	<u>.</u>	
e.	Other	YES	☐ NO		
	If yes, please explain:				
_	# D 105				
סט	you pass another Post Office during business hours while traveling to or from wo			personai ne	eas?
		YES	NO	ſ	1
	If yes, please explain: Old GRWC - NO+	ever	WA	46	ut
	La Lack DV		J.	J	
	at least 5x/	Mbe	K,		10
	Rut		- V	$\mathcal{A}^{V}$	6
÷		Section 1988			
	$\alpha$ mail $\infty$				



	Better	Just as Good	No Opinion	Worse
lf y	ves, please explain:			
		lo you leave your community? (C	heck all that apply.) Where do you g	o to obtain these
sen	vices? Shopping			
.— [ ]	Personal needs			
·—	Banking			
	Employment		Th	
Г	Social needs			7
	Yes No	ousinesses in the community?		
	Yes No	to use them if the Post Office is d	iscontinued?	
If ye	Yes No es, would you continue t Yes No		liscontinued?	
if ye	Yes No		liscontinued?	
If ye	Yes No es, would you continue t Yes No	to use them if the Post Office is d	liscontinued?	HW17
If ye	Yes No es, would you continue to Yes No  Address  Reacca	to use them if the Post Office is d		HM17



#### Postal Service Customer Questionnaire

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps				
b.	Mailing Letters				
C.	Mailing Parcels				
ď.	Pick up Post Office box mail				
e.	Pick up general delivery mail				
f.	Buying money orders				
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation				<u> </u>
h.	Sending Express Mail				
i.	Buying stamp-collecting material				
Oth	er Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
Nor	postal Services				
a.	Picking up government forms (such as tax forms)	YES	[] NO		
b.	Using for school bus stop	YES	NO		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	No		
	If yes, please explain:				
ď.	Using public bulletin board	YES	J-40		
e.	Other	YES	₽ NO		
	If yes, please explain:				
Do	you pass another Post Office during business hours while traveling to or from wo	ork, or shopp	oing, or for r	personal ne	eds?
		YES	<u>□</u> No		
	If yes, please explain:				



complete this questionnaire.

3.	Post Office		ere will be no change to your delive eral delivery service, complete this ervice?				
		Better	Just as Good		lo Opinion	☐ Wor	se
	If yes	s, please explain:					
4.	For whose service	hich of the following o	o you leave your community? (Che	ck all that apply.	) Where do you g	o to obtain these	
		Shopping					
	d	Personal needs					W
	Ø	Banking					
	Π,	Employment					
	Ø	Social needs					
5.		Yes No	ousinesses in the community?  o use them if the Post Office is disc	continued?			
Ма	iiling A	ddress					
Nam	ne:	LindA	We115				
Addı	ress:_	918	HWY 5	97	Oak (	SRone	LA7126
Tele	phone:	318-	428-8883		· · · · · · · · · · · · · · · · · · ·		
Date	e:	6-	7-11				

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to



#### Postal Service Customer Questionnaire

Pos	stal Services	Daily	Weekly	Monthly Never
a.	Buying Stamps			
b.	Mailing Letters			
C.	Mailing Parcels			
d.	Pick up Post Office box mail			
e.	Pick up general delivery mail			
f.	Buying money orders			
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			
h.	Sending Express Mail			
i.	Buying stamp-collecting material			
Oth	er Postal Services			
a.	Entering permit-mailings	YES	<b>1</b> yo	
b.	Resetting/using postage meter	YES	NO NO	
Nor	npostal Services			
a.	Picking up government forms (such as tax forms)	YES	∏ NO	
b.	Using for school bus stop	YES	No	
C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO	
	If yes, please explain:			
d.	Using public bulletin board	YES	NO.	
e.	Other	YES	NO	
	If yes, please explain:			
Do	you pass another Post Office during business hours while traveling to or from we	ork, or shoor	oing, or for	personal needs?
20	, page and a solution and a solution in the	YES	NO NO	2.23.161 (10040)
	If yes, please explain:			

# UNITED STATES POSTAL SERVICE.

<ol><li>Post Off</li></ol>	ave camer delivery fice box service or ( pare to your currer	eneral delivery s	change to your deli- service, complete th				
	Better		Just as Good		No Opinio	n	Worse
If ye	es, please explain:		····				
4. For v		ig do you leave y	our community? (C	theck all that	t apply.) Where o	do you go to ob	tain these
Ø	Shopping	Oak G	irove -	Mon	tre		
	Personal need		$\alpha$				
	Banking	1	Grove				
	Employment						
V	Social needs	Oak	Grove				
5. Do y	ou currently use loc	al businesses in	the community?				
,	_/_	No					
If yes	s, would you contin	ue to use them if	the Post Office is d	fiscontinued	?		
	Yes 🗌	No					
Mailing <i>A</i>	\ddrees						
ivianing A	Tudiess (	0					
Name:	Lavid	Carr				6 ().	
Address:	3054	Hwy	. 589	Oat	Grove,	A.	71263
Telephone:	30 1	128-2	578		,		
Date:	6-1-	- //			· · · · · · · · · · · · · · · · · · ·		-

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

2.



# **Postal Service Customer Questionnaire**

1. Please check the appropriate box to indicate whether you use the FOREST Post Office for each of the following:

Pos	stal Services	Daily	Weekly	Monthly	Never
a.	Buying Stamps		U		
b.	Mailing Letters	4			
c.	Mailing Parcels		<u> </u>		
d.	Pick up Post Office box mail	W			
e.	Pick up general delivery mail	2			,
f.	Buying money orders				1
g.	Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation			W	
h.	Sending Express Mail			4	
i.	Buying stamp-collecting material				W
Oth	ner Postal Services				
a.	Entering permit mailings	YES	NO		
b.	Resetting/using postage meter	YES	NO		
No	npostal Services				
a.	Picking up government forms (such as tax forms)	YES	□ ио		
b.	Using for school bus stop	YES	II No		
C.	Assisting senior citizens, persons with disabilities, etc.	YES	NO		
	If yes, please explain:				
d.	Using public bulletin board	YES	NO	_	
e.	Other	YES	NO		
	If yes, please explain:				
Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?					
		YES	□ №		
	If yes, please explain: Pioneer Post Office where	In	ork,		-



HATTON TUGGLE

PO BOX 381 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



SONYA HART PO BOX 402 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter.

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available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

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Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



SONYAT HART PO BOX 402 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

n response to your letter:

You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be
available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not
require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer
convenience. Stamps are also available at many stores and gas stations were customers may already shop, online at
usps.com, or by calling 1-800-STAMP-24.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



SAMMY YATES

PO BOX 362 FOREST, LA 71242

#### Dear Postal Service Customer.

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

in response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



CURTIS BUTLER PO BOX 428 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



WANDA KELLEY PO BOX 284 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

#### In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
  available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
  pick up, special services and money order sales.
- You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



ARDEN & SUSAN SMITH

PO BOX 221 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



JOAN C. SUMRALL

PO BOX 242 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the limited hours of operation at the Post Office. Postmaster level and office service hours are
determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the
office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the
mail

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



ANGELA JOHNSON PO BOX 429 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed concern about having to erect a rural mailbox. Customers are not required to erect rural mailboxes. Customers
  may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
  available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
  pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



DORIS DEMMON

PO BOX 354 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



MATTIE JONES PO BOX 226 FOREST, LA 71242

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
  available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
  pick up, special services and money order sales.
- You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special
  challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units.
   Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or
  special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for
  more information.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



FOREST LAWN CEMETERY PO BOX 385 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



DAVID TRAVIS PO BOX 445 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

in response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



FERREL STEWARD

P BOX 291 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



LARRY & NITA DENMON PO BOX 354 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



JOSEPH ELLIOT PO BOX 283 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



MILLIE JONES PO BOX 397 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

. You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations 701 Loyola ave



EVA LYONS PO BOX 257 FOREST, LA 71242

# Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



M. DRIVER PO BOX 326 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

 You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



WILBER HAMILTON PO BOX 301 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter.

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



TRAVIS HUGHES PO BOX 222 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



DAVID & JAMIE JOHNSON PO BOX 356 FOREST, LA 71242

## Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

in response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



BECKY ROBERTS 2993 HWY 577 PIONEER, LA 71266

### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave



JOSEPH & PENNY P. PO BOX 290 FOREST, LA 71242

#### Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Forest Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

You expressed a concern about the services available from the rural carrier. The rural carrier provides all the services that are
available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package
pick up, special services and money order sales.

If it is determined that a discontinuance of the Forest Post Office should be pursued, a formal proposal will be posted in the Oak Grove Post Office and Forest Post Office at a later date. If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

RONALD NELSON

Manager, Post Office Operations

701 Loyola ave

Docket: 1363685 - 71242 Item Nbr: 23 Page Nbr: 1

# Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the FOREST Post Office on 05/25/2011. Additionally, during the survey period, questionnaires were available at the FOREST Post Office to walk-in retail customers.

# 1. Number of Questionnaires

155
2
26
9
37

#### Postal Concerns

The following postal concerns were expressed

Concern (UnFavorable):

Customer expressed a concern that they requested and were denied rural delivery service.

Response:

There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.

Concern (UnFavorable):

Customers expressed concern about having to erect a rural mailbox.

Response:

Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.

Concem (UnFavorable):

Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations were customers may already shop, online at usps.com. or by calling 1-800-STAMP-24.

Concern (UnFavorable):

Customers were concerned about mail security.

Response:

Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

Concern (UnFavorable):

Customers were concerned about obtaining services from the carrier.

Response

The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.

Concern (UnFavorable):

Customers were concerned about senior citizens.

Response:

Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units, Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Concem (UnFavorable):

Customers were concerned about the limited hours of operation at the Post Office,

Response:

Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.

# Nonpostal Concerns

The following nonpostal concerns were expressed

Docket: 1363685 - 71242 Item Nbr: 24 Page Nbr: [

# **Community Meeting Roster**

Postal Service Respresentive Trent Nelson, MPOO 6	(Names and Title	s):	Date: 06/16/201 Time 6:00 PM			
Total Number of Customers Present: 44			Place: _ 138 Clover Stree		et, Forest, LA 71242	
This document will be place public inspection.  Names of Customers Prese	·	rative record that, if	discontinuance goes forward, becomes available for			
Name	Mailing Add	dress (optional)	Zip C	ode	Phone Number	
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Postal Service Respresentive (Names and Titles):		Date: 06/16/2011 Time 6:00 PM
Trent Nelson, Mpoob		
Total Number of Customers Present:		Place: 138 Clover Street, Forest, LA 71242
•		

This document may become a part of the official record that will be available for public viewing.

# Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
Leri Janes	325 Chamblus P	7/2/03	428-2891
Speath, Keen	3382 Hay 582	71263	428-2294
Christine Drone	394 Forest, Ca.	71242	428- 3092
Souldhut	POBN 267	71242	428-8261
Wancy Parker		71276	-
Phyllis Plack	nos	71266	926-3916
Johnson Kanali		71223	428-4359
Bögnekavalir		71263	428-4359
Tate Vel	POBO4313	71242	351-0768
Johney Finner	P,O, Box427	71242	428-7313
Jack Harton	P.O Bay 30 /		
Travis Hughes	P.O. Box 222 Fore	ta. 1/242	418-2583
Brandon Hughes	P. U. Box 265 Fores	the 71242	372-8102
Jamie Johnson	PO 356 F	erest La	428-4848
Durd Johnso	n P.O 356	" 7125	2 428-4848
fyle loarper.	3801 Huy 2 06 ht	7/263	318-282-3729
Bonald Enerett	2167 Hur 5-89	2/263	318 428-1026
Betty Butler	2836 Hwy 582	7/247	318-428-2992
<u> </u>	Ů		

Postal Service Respresentive (Names and Titles):	Date: 06/1	: 06/16/2011
	Time6	:00 PM
otal Number of Customers Present: Place: 138 Clover Street, Forest, LA 712		
This discussed was been a state of the second of the secon	effects for a large section	

This document may become a part of the official record that will be available for public viewing.

# Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number	
Jimmy Sullivan	Prox 367 Forest	71242	428-3754	
Beyly Sullivan		71242	428-3754	
LATTY DERMON		71882	427- 4040	
BONNIE CANDY	ł	71242	428 -9418	
LINDA Tuggle	<b>!</b>	7/342	428-2095	
HATTON Tuggle	′	71242	428-2095	
MIME JONES	BOX 397 FUREST	71242	428-3293	
Treasa Sullivan	Box 278 Forest	7/242	428-9068	
Allison Sullivan	Box 278 Forest	71242	428-9063	
Consienlie	Box 256 Forest	71242	366-1572	
Carolymery	boy was forest	11242	428-3927	
Daniel June	Lex 40 1 Forest	11242	428-5927	
PERRY DRANDS	P.O. Dy 272 F	ROT 7/242	428 - 8143	
HERESE Brantle,	10. Box 357	71242	801-5685	
That M Thompson	Polox 426	7/2 42	428-8064	
Mella Sandiga	POBO4213	71242	428-8029	
Sin March	PABAX 426	712182	42880 b4	
nos Banksin	W. C.	1/	1)	
Cuter Butte	n B 0 4 4 2 8	71242	428-2992	
Willer Hornethe	Ba 301	7/242	418-4590	

Postal Service Respresentive (N	rames and Titles);	Date: 06/16/20 Time 6:00 F			
Total Number of Customers Pre	sent:	Place: 138 Clover St	Place: _138 Clover Street, Forest, LA 71242		
This document may become a p	art of the official record that will be	available for public viewing.			
Names of Customers Present:					
Name	Mailing Address (optional)	Zip Code	Phone Number		
APRY STHELDS		7/263			
MilDRED SHEW	s 1394 Hoy 582	71243			
But Thackens	32/2 jung 589	71242	428-8798		
Freida RAK	1455 Chinknen Logo	71263	428 - 4017		
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Postal Service Respresentive (I	Names and Titles):	Date: 06/16/2011 Time 6:00 PM		
Total Number of Customers Pre	esent:	Place: 138 Clover Street, Forest, LA 71242		
This document may become a	part of the official record that will be	available for public viewing.		
Names of Customers Present	:			
Name	Mailing Address (optional)	Zip Code	Phone Number	
Billy SANderSON	P.D. Box 251	71242	318-428-9689	
mike molon	P.D. Box 251 2128 Hz 589	71263	128-8582	
			·	
· · · · · · · · · · · · · · · · · · ·				

- Ure we wasting our time talking about the closure of Torest po? 2. The survey was londucted during a time when school's mail was not part of
  - Durvey 3. Explain the 2 hr work hour
    - Why are you closing small offices when . Or of 170 is all that will be saved
    - 5. Why use figures for 2010 When figures were down? and not 2008 when "
    - 6. Why are you closing Forest because the office is in the black.
    - O. S. does not have a good reputation, we don't want to do business with them
    - Have you considered the hardship? Customer doesn't want to put artain kinds of mail in mail receptable - gas prices and distance, standing in line, parking a problem.
    - Will I he able to move boy into yard?
- We're losing our identify Will the sign whe code change? H.
- If we choose street delivery where will it 12.
- Will address remain the same? /3.
- 14.
- How are expenses being factored in? Why not downgrade office instead of closing Will you have to hire witra help to handle extra mail 15.

17. In How will ign the traffic be handled
18. The you taking recommendions on window service 23 days mis a week to continue retail & box service?
Dervice 23 days mis a week to continue
19. Is there come where else to locate?
19. Is there come where else to locate? problem with lease?
20. Farm equipment a problem on reute
21. Is there a final decision? When?
22. Next Step after this meeting
23. The survey doesn't give me the epportunity to express hardships
to express hardships
24. Other offices are staying open - We're closure becalle we don't have a postmaster? 25. The Pm. has a lot more to do than just work window the mail
25. The Pm. has a lot more to do than just
unsk Hinday the mail
26. Can you explain the .07 larned hours?
27. What time does window open QG.?
27. What time does window open QG? 28. What you're Trying to do is save one hour's
work
29. How will special services de handled?
29. How will special services be handled? 30. If we get a money order when wellive get the receipt back.
31. Will rent stay the same?
32. Wed you say that it wouldn't lost but
12,0000 to have Carrier deliver mail?
33. Will there be confusion with po box in OG. and route on Pioneer side?
and south on Proneer side?
34. Security of mail on route 35. What do we have to do to save 10?
21 1. 10 this we have to the rower of
36. A Jest killed crossing road to get mail urile to be responsible?
- Color Colo

positive at the OG post office a petition help? Will anybody lose job? 39. This plan Came from Washington - Sm. office offers Customer service - Washington Mas neber worked in sm. office! Is this only happening to small offices How for from getting ruling on art. 39? Ly this were in a minority area, would it make a difference? Ville we receive mail later? On route? Put customer service received on survey. 45. Is this about whether we buy enough stamps or her salary? A 5 sm opes with no PM decision factors as to which po to close are there instances where p.o's have heen Daved? 49. As there a possibility that it will remain When would closure be? There used to be a law that po could not be closed because of loss of revenue What happened to law? are metropolitan areas losing money. Is OIC protected by Civil Service Are you saying that this pois gone? Why can't we leave Dianne here and close 56

# Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

#### **Postal Concerns**

Concern (UnFavorable):

Customers were concerned about having to travel to another Post Office for service.

#### Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations were customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

Concern (UnFavorable):

Customer expressed a concern about leaving money in the mailbox.

#### Response:

A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business.

Concern (UnFavorable):

Customer expressed a concern about the PO Box lobby remaining open additional hours at the Post Office.

#### Response:

Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs.

Concern (UnFavorable):

Customers were concerned about the limited hours of operation at the Post Office.

#### Response:

Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.

Concern (UnFavorable):

Customers stated the Post Office had been closed without going through the formal discontinuance procedure.

#### Response:

Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.

Concern (UnFavorable):

Customers expressed concern over the apparent lack of interest by the Postal Service for the needs of the community.

#### Response

The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

Concern (UnFavorable):

7. Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.

# Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

Concern (UnFavorable):

Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices.
 Quoting the PRC which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget.

 Response:

The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue.

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### Concern (UnFavorable):

Customers expressed concern about having to erect a rural mailbox.

Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.

# 10. Concern (UnFavorable):

Customers were concerned about mail security.

Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

11. Concern (UnFavorable):
Customers were concerned about obtaining services from the carrier.

Most retail services provided at the post office are available from the carrier and do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

### PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using a Stamps by Mail order form, available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

### **PURCHASING POSTAL MONEY ORDERS**

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

### SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

### HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

### Concern (UnFavorable):

Customers were concerned about later delivery of mail.

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

### Concern (UnFavorable):

13. Customers asked why their Post Office was being discontinued while others were retained.

# Response:

Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

### Concern (UnFavorable):

Customers were concerned about a possible address change.

There will be no change in customer addresses.

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### **Nonpostal Concerns**

Concern (UnFavorable):

Customers expressed concern for loss of community identity.

### Response:

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses.

Concern (UnFavorable):

Customers expressed concern for loss of community identity.

### Response

A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.



# 05/25/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

The office is being studied for possible closing or consolidation for the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at 138 Clover Street, Forest, LA 71242 on 06/16/2011 from 6:00 PM to 8:00 PM to answer questions and provide information about our service.

If you have any questions, you may contact Alfred Christophe at (504) 589-1835.

Thank you for your assistance.

Sincerely,

RONALD NELSON

Manager, Post Office Operations



<u>A. Office</u>						
Name: FORES Area: SOUTI Congressional Dis EAS Grade:	HWEST		District: County:	State: LA LOUISIANA PFC WEST CARROLL Finance Number	······································	e: <u>71242</u>
Post Office:		Classified Station		Classified Branch		PO [
This form is a plan	ce holder for num	nber 27. There was not a	petition recieved.			
Prepared by:	Alfred Christo				Date:	09/02/2011
Title:		PFC Post Office Review C	Coordinator			(0.5.4)
Tele No:	(504) 589-183	35 		F	ax No:	(651) 456-6854



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A. Office						
Name: FORE Area: SOU Congressional D EAS Grade:	THWEST		District: County:	State: LA LOUISIANA PFC West Carroll Parish Finance Number	_ <b>_</b>	ode: 71242
Post Office:		Classified Station		Classified Branch		СРО 🗍
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This form is a pl	ace holder for nur	nber 28. There was no C	ongressional inquiry	·.		
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Prepared by:	Alfred Christ	ophe			Date:	06/27/2011
Title:	LOUISIANA	PFC Post Office Review	Coordinator			
Tele No:	(504) 589-18	35		-	Fax No:	(651) 456-6854

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### **Proposal Checklist**

# Section I Section II Section III

### Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

### Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

## Effect on Employees

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV	Economic Savings				
	A statement of annual savings includes a breakdown as follows:				
	Postmaster salary (EAS, Minimum, no COLA)	\$			
	Fringe benefits 33.5%	\$			
	Rental costs, excluding utilities	\$			
	Total annual costs	\$			
	Less estimated cost of replacement service	<del></del>			
•	Total annual savings	<u> </u>			
A one-time expense of \$	will be/was incurred for installation of CBUs and parcel lockers.	<u> </u>			
	Is postmaster salary based on the minimum salary without COLA?				
	Does postmaster salary reflect the current office evaluation?				
Section V	Other Factors				
	The Postal Service has identified no other factors for consideration (if approp	nate).			
	List other factors as appropriate.	,			
	Other factors when replacement service is a CPO.				
Section VI	Summary				
	The proposal must include a brief summary that explains why the closing or onecessary and an assessment of how those factors supporting the need for onegative factors. In taking competing considerations into account, the need to degree of effective and regular service must be paramount.	hange outweigh any			
Section VII	Notices				
	Appropriate notice is made that this is a proposal and not a final determination determination is made to discontinue the office, information on the appeal proat that time.				
Checklist Completed By:					
Investigative geordinator	Date				
Reviewed and Certified By:	5/3/11				
District PO Review Coordinator	Date				



06/27/2011

SENIOR VICE PRESIDENT **GOVERNMENT RELATIONS AND PUBLIC POLICY** 475 L'ENFANT PLAZA SW RM 10804 WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close

the FOREST Post Office Docket No. 1363685

This is to advise you that on 06/30/2011, I will post for public comment a proposal to close the FOREST Post Office in West Carroll Parish, Congressional District No. 5 TH.

If you have any questions, please call ALFRED CHRISTOPHE District Review Coordinator at (504) 589-1835.

District Manager

LOUISIANA FFC District

cc: Manager, Gustomer Service Operations Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920 Proposal



06/27/2011

### OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of

FOREST Proposal

Docket No. 1363685 - 71242

Please post the enclosed proposal to close the FOREST Post Office in the lobby. The proposal must be posted in a prominent place from 06/30/2011 through close of business on 08/31/2011. The posting must last at least 60 days and the first day does not count

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (504) 589-1835.

ALFRED CHRISTOPHE Post Office Review Coordinator

LOUISIANA PFC District

Enclosures: PS Form 4920

Proposal

Invitation for Comments Comment Forms Official Record Date of Posting: 06/30/2011

Date of Removal: 08/31/2011

### **UNITED STATES POSTAL SERVICE**

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE

To the customers of the Forest Post Office:

The Postal Service is considering the close of the Forest Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/30/2011 through 08/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Forest Post Office and Oak Grove Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALFRED CHRISTOPHE 701 LOYOLA AVE NEW ORLEANS, LA 70113-9998

For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.

RONALD NELSON 701 LOYOLA AVE

NEW ORLEANS, LA 70113-9998



Date of Posting, 08/30/2011

Posting Round Date.

Date of Removal: 08/31/2011

Removal Round Date.



PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

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### I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on April 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of delivenes and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

The Forest Post Office, an EAS-11 level, provides service from 07:00 - 12:00 - 13:00 - 16:00 Monday - Friday, Closed Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 121 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 31 transaction(s) accounting for 36 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$20,335 (53 revenue units) in FY 2008; \$18,642 (49 revenue units) in FY 2009; and \$19,416 (51 revenue units) in FY 2010. There were one permit mailer(s) or postage meter customer(s).

On June 16, 2011, representatives from the Postal Service were available at 138 Clover Street, Forest, LA 71242 to answer questions and provide information to customers. 44 customer(s) attended the meeting.

On May 25, 2011, 155 guestionnaires were distributed to delivery customers of the Forest Post Office, Questionnaires were also available over the counter for retail customers at the Forest Post Office. 37 questionnaires were returned. Responses regarding the р

pror	osed alternate service were as follows: 2 favorable	e, 26 unfavorable, and 9 expressed no opinion.				
If this proposal is implemented, delivery and retail services will be provided by the Oak Grove Post Office, an EAS-18 level office. Window service hours at the Oak Grove Post Office are from 07:30 16:00, Monday through Friday, and 0 on Saturday. There are 436 post office boxes available.						
The from	following concerns were expressed from questions the congressional inquiry:	naires, the community meeting, from customer letters, on the petition, and				
1.	Concern:	Customer expressed a concern that they requested and were denied rural delivery service.				
	Response:	There are several guidelines which must be met pnor to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.				
2.	Concern:	Customers expressed concern about having to erect a rural mailbox.				
	Response:	Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.				
3.	Concern:	Customers were concerned about having to travel to another Post Office for service.				
	Response:	Services provided at the Post Office will be available from the carrier.				

by calling 1-800-STAMP-24.

and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations were customers may already shop, online at usps.com, or Docket: 1363685 - 71242 Item Nbr: 33 Page Nbr: 3

12. Concern:

Customers were concerned about mail security. Concern: Customers may place a lock on their mailboxes. The mailbox must Response: have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. Customers were concerned about obtaining services from the carrier. Concern: 5. The rural carrier provides all the services that are available at the Post Response: Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales. Customers were concerned about senior citizens. 6. Concern: Carrier service is beneficial to many senior citizens and those who Response: face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information Customers were concerned about the limited hours of operation at the 7. Concern: Post Office. Response: Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail. Customer expressed a concern about leaving money in the mailbox. 8. Concern: A questionnaire was sent to the postal inspection service concerning Response: mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business. Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC Concern: which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget. The Postal Service has developed and begun implementing a range of Response: cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue. Customer expressed a concern about the PO Box lobby remaining 10. Concern: open additional hours at the Post Office. Office hours are determined by the workload at the office. The Post Response: Office workload analysis determined that the present office hours should sufficiently meet customer needs. Customers asked why their Post Office was being discontinued while 11. Concern: others were retained. Response: Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. Customers expressed concern over the apparent lack of interest by the

Postal Service for the needs of the community.

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Response:

13. Concern:

Response:

14. Concern:

Response:

15. Concern:

Response:

16. Concern:

Response:

The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

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Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.

Customers were concerned about a possible address change.

There will be no change in customer addresses.

Customers were concerned about later delivery of mail.

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do. however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

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3.

6.

### Some advantages of the proposal are:

The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post

office. Stamps by Mail order forms are provided for customer convenience.

Customers opting for carrier service will have 24-hour access to their mail.

Savings for the Postal Service contribute in the long run to stable postage rates and savings for

customers

CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient

parcel delivery for customers.

Customers opting for carrier service will not have to pay post office box fees.

Saves time and energy for customers who drive to the post office to pick up mail.

### Some disadvantages of the proposal are:

The loss of a retail outlet and a postmaster position in the community. Retail services may be provided

by the rural or contract delivery carrier.

Meeting the rural or contract delivery carrier at the box to transact business. However, it is not

necessary to be present to conduct most Postal Service transactions.

A change in the mailing address. The community name will continue to be used in the new address. A

carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

### II. EFFECT ON COMMUNITY

Forest is an unincorporated community located in WEST CARROLL County. The community is administered politically by Village of Forest. Police protection is provided by the Forest Police. Fire protection is provided by the Forest Fire Dept. The community is comprised of Farmers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Forest High School First Baptist Church Forest Baptist Mission Church, Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Forest Post Office will be available at the Oak Grove Post Office. Government forms normally provided by the Post Office will also be available at the Oak Grove Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. Concern: Customers expressed concern for loss of community identity.

Response: A community's identity derives from the interest and vitality of its

residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of

the Community name and ZIP Code in addresses.

Concern: Customers expressed concern for loss of community identity.

Response: A community's identity derives from the interest and vitality of its

residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective

and regular service, the ZIP Code will change.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

### III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on April 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 74,542 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA) Fringe Benefits @ 33.5% Annual Lease Costs	\$ 51,792 \$ 17,350 + \$ 5,400
Total Annual Costs Less Annual Cost of Replacement Service	\$ 74,542 <u>- \$ 0</u>
Total Annual Savings	<u>\$ 74.542</u>

### V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

### VI. SUMMARY

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster retired on April 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Forest Post Office provided delivery and retail service to 121 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 31. There are one permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$74,542 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Oak Grove Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

Tall Mike

06/30/2011

Date

Docket: 1363685 - 71242 Item Nbr: 34 Page Nbr: 1

# **Optional Comment Form**

Following are comments I wish to make concerning the proposed discontinuance of the FOREST Post Office.

, <u> </u>	,					
Mailing A	te, and ZIP Code	Date				
	Postal Customer	Signature of Postal Customer				
3.	Other Comments. Please provide any other v. Postal Service should consider in deciding who					
2.	Effect on Your Community. Please describe you believe the proposal would have on your o					
1.	Effect on Your Postal Services. Describe any believe the proposal would have on the regular	be any favorable or unfavorable effects you regularity or effectiveness of your postal services.				



06/27/2011

# OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 08/31/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

Sincerely,

ALFRED CHRISTOPHE

Post Office Review Coordinator

701 LOYOLA AVE

NEW ORLEANS, LA 70113-9998

Date of Posting: 06/30/2011

Date of Removal: 08/31/2011



### UNITED STATES POSTAL SERVICE

INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE



To the customers of the Forest Post Office:

The Postal Service is considering the close of the Forest Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/30/2011 through 08/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Forest Post Office and Oak Grove Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

ALFRED CHRISTOPHE 701 LOYOLA AVE NEW ORLEANS, LA 70113-9998

For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.

RONALD NELSON 701 LOYOLA AVE NEW ORLEANS, LA 70113-9998



Date of Posting: 06/30/2011

Posting Round Date:

Date of Removal: 08/31/2011

Removal Round Date:



PROPOSAL TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

Date of Posting: 0

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Date of Removal: 08/31/2011

Removal Round Date:

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PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE

**DOCKET NUMBER 1363685 - 71242** 

Docket: 1363685 - 71242 Item Nbr; 32 Page Nbr; 1

Date of Posting: 06/30/2011



### **UNITED STATES POSTAL SERVICE**



INVITATION FOR COMMENTS ON THE PROPOSAL TO GLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE

To the customers of the Forest Post Office:

The Postal Service is considering the close of the Forest Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 06/30/2011 through 08/31/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Forest Post Office and Oak Grove Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

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For more information, you may call ALFRED CHRISTOPHE at (504) 589-1835 or write to the above address.

Thank you for your assistance.

RONALD NELSON 701 LOYOLA AVE

NEW ORLEANS , LA 70113-9998

Docket: 1363685 - 71242 Item Nbr: 37 Page Nbr: 1



# NOTICE OF TAKING PROPOSAL AND COMMENTS UNDER INTERNAL CONSIDERATION

Date 08/30/2011

Postal Customers of the Forest Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Forest Post Office, which was posted 06/30/2011 through 08/31/2011. These comments comments on the proposal to close the Forest Post Office, which was posted 06/30/2011 through 08/31/2011. These comments comments on the proposal to close the Forest Post Office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Forest Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely.

RONALD NELSON 701 LOYOLA AVE

NEW ORLEANS , LA 70113-8988





09/02/2011

# Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Forest Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Alfred Christophe at (504) 589-1835.

Sincerely,

Ronald Nelson

Manager, Post Office Operations

701 Loyola ave

New Orleans, La, 70113-9998



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A. Office							
Name: FORES					State: LA	Zip	Code: 71242
Area: SOUTH				District:	LOUISIANA PFC		
Congressional Dist EAS Grade:	nct: 5 TH			County:	WEST CARROLL Finance Number	er: 21312	20
Post Office:		Classified Station	$\Box$		Classified Branch		CPO [
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Prepared by: Title:	Alfred Christo	ophe PFC Post Office Review (	Coordinat			Date:	09/02/2011
			Journal	<u></u>			(651)
Tele No:	(504) 589-18	ು ————————————————————————————————————				Fax No:	456-6854

### Analysis of 60-Day Posting Comments

### Number of comments returned

 Total questionnaires distributed
 155

 Favorable comments
 2

 Unfavorable comments
 26

 No opinon expressed
 9

 Total comments returned
 37

### Postal Concerns

The following postal concerns were expressed

Concern (No Opinion):
 No Concern

Response:

### Nonpostal Concerns

The following nonpostal concerns were expressed

Date of Posting: 06/30/2011

Posting Round Date:

Date of Removal: 08/31/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE FOREST, LA POST OFFICE
AND CONTINUE TO PROVIDE
SERVICE BY RURAL ROUTE SERVICE
(REVISED)

DOCKET NUMBER 1363685 - 71242

Docket: 1363685 - 71242 Item Nhr: 41 Page Nbr: 2

### I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on April 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

The Forest Post Office, an EAS-11 level, provides service from 07:00 - 12:00 - 16:00 Monday - Friday, Closed Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 121 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes

The retail window averaged 31 transaction(s) accounting for 36 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$20,335 (53 revenue units) in FY 2008; \$18,642 (49 revenue units) in FY 2009; and \$19,416 (51 revenue units) in FY 2010. There were one permit mailer(s) or postage meter customer(s).

On June 16, 2011, representatives from the Postal Service were available at 138 Clover Street, Forest, LA 71242 to answer questions and provide information to customers. 44 customer(s) attended the meeting.

On May 25, 2011, 155 questionnaires were distributed to delivery customers of the Forest Post Office. Questionnaires were also available over the counter for retail customers at the Forest Post Office. 37 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 2 favorable, 26 unfavorable, and 9 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Oak Grove Post Office, an EAS-18 level office.

	dow service hours at the Oak Grove Post Office are from post office boxes available.	m 07:30 16:00, Monday through Friday, and 0 on Saturday. There are
The rom	following concerns were expressed from questionnaire the congressional inquiry:	s, the community meeting, from customer letters, on the petition, and
١.	Concern:	Customer expressed a concern that they requested and were denied rural delivery service.
	Response:	There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must verify it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.
2.	Concern:	Customers expressed concern about having to erect a rural mailbox.
	Response:	Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
3.	Concern:	Customers were concerned about having to travel to another Post Office for service.
	Response:	Services provided at the Post Office will be available from the carrier,

by calling 1-800-STAMP-24.

Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations were customers may already shop, online at usps.com, or

12. Concern:

Concern: Customers were concerned about mail security. Customers may place a lock on their mailboxes. The mailbox must Response: have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose. 5. Concern: Customers were concerned about obtaining services from the carrier. Response: The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales. 6. Concern: Customers were concerned about senior citizens. Response: Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units. Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information Customers were concerned about the limited hours of operation at the 7. Concern: Post Office. Response: Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail. 8. Concern: Customer expressed a concern about leaving money in the mailbox. Response: A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they arrive, in order to transact financial business. Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC g Concern: which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget. Response: The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue. Customer expressed a concern about the PO Box lobby remaining 10. Concern: open additional hours at the Post Office. Response: Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs. Customers asked why their Post Office was being discontinued while 11. Concern: others were retained. Response: Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

Customers expressed concern over the apparent lack of interest by the

Postal Service for the needs of the community.

Docket: 1363685 - 71242 Item Nbr: 41 Page Nbr: 4

Response:

13. Concern:

Response:

14. Concern:

Response:

15. Concern:

Response:

16. Concern:

Response:

The Postal Service is required to provide each community with regular and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner.

Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money was spent in the larger cities.

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses.

Customers stated the Post Office had been closed without going through the formal discontinuance procedure.

Operation of the Post Office was suspended because of an emergency -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission.

Customers were concerned about a possible address change.

There will be no change in customer addresses.

Customers were concerned about later delivery of mail.

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

Docket: 1363685 - 71242 Item Nbr: 41 Page Nbr: 5

6

### Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post

office. Stamps by Mail order forms are provided for customer convenience.

Customers opting for carrier service will have 24-hour access to their mail.

3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for

customers.

4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient

parcel delivery for customers.

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The loss of a retail outlet and a postmaster position in the community. Retail services may be provided

by the rural or contract delivery carrier.

2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not

necessary to be present to conduct most Postal Service transactions.

A change in the mailing address. The community name will continue to be used in the new address. A

carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

### II. EFFECT ON COMMUNITY

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A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of

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Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

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Total Annual Costs Less Annual Cost of Replacement Service	\$ 74,542 <u>- \$ 0</u>
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### V. OTHER FACTORS

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### VI. SUMMARY

The Postal Service is proposing to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

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The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.

RONALD NELSON

06/30/2011

Date

Manager, Post Office Operations

	et	ice OLIDATION PROPOSAL				
2. Post Office Name			3. State and ZIP + 4 C	ode		
FOREST  4. District, Customer	Sandos IE Ai	as Customor Sanuca	LA, 71242-9998		7 Congress	estanti Nev
LOUISIANA PFC		ea, Customer Service JTHWEST	WEST CARROLL		5 TH	ssional Distr
<ol> <li>Reason for Propos Forest Postmaster's por on 4/1/2009 when the P earns less than 2 hrs, a was 1.71. It will be more enable the Postal Servic customers by consolida with the OAK Grove Po.</li> </ol>	sition became vacant Postmaster retired, and citual earned for FY 10 e cost effective and ce to better serve our tring Forest Post Offical st Office which is		d(Reason and Date)	10. Pi	roposed Permano	ent Alternat
located 5.1 miles away.	11. Staffing			12 H	ours of Service	
			a. Time M-F	l Sa		1
a. PM Occupied	PM Vacancy 04/01/2009	Reason & Date: retired	07:00 - 12:00 - 13:00 - a. Lobby Time M-F	- 16:00 CI	osed	
b. 🖊 OIC	Career	Non-Career	24	24		
c. Current PM POSITION EAS-11 d. No of Clerks- 0		Downgraded from EAS-11 No of Non-Career- 0		ı		. 1
e. No of Others-0		No of Non-Career- 1				,
	Number of Custon			14. Dail	y Volume (Piece	
a, General Delivery		0	Types of Mail	┦	Received	Disp
b. P.O. Box		121	a. First-Class	ᆜ	290	
c. City Delivery	<del></del>	0	b. Newspaper	ᆜ	68	
d. Rural Delivery		0	c. Parcel	ᆜ	3	
e. Highway Contract R	oute Box	0	d. Other	ᆜ	22	
f. Total		121	e. Total		383	
g. No. Receiving Dupli		J	f. No. of Postage Mete	275		
h. Average No. Daily T	ransactions	31,00	g. No, of Permits			
Finances a. FY 2008 2009 2010		163	Receipts \$ 20,335 \$ 18,642 \$ 19,416		b. EAS Step 1 PM Basic Salar (no Cola) \$ 51792	c. PM Fr y (33,5% of \$17,350
Postal Owned 30-day cancellation cla	ause? Yes	Leased (if Leased, Expiration Da	he) 01/31/2015			ease \$ 5400
 		ı <del></del>	Evicted? Yes	·	s, must vacate by	•
Located in: Bus	iness Home	Other	Evicted? Yes Yes	·		No
16b. Explain: 17. Schools, Churche	siness Home	Other		available?	Yes ✓ ffice ( <i>Proposed</i> ):  EAS Level 1	No SAT 0 SAT 24
16b. Explain: 17. Schools, Churche Forest High School Fir	iness Home for the state of the	Other  Service Area: No: 3	Suitable alternate quarters  19. Administrative/En  Name OAK GROV Window Service Houn Lobby Hours:	nanating O  VE S: M-F 07.3  M-F 24  436  ce (if different)	ffice (Proposed):  EAS Level 1 0 16:00  ent from above):  EAS Level 1	I <u>B</u> Miles
16b. Explain: 17. Schools, Churche Forest High School Fir  18. Businesses in Ser Village of Forest Duke Properties Forest Groot	iness Home for the state of the	Other  Service Area: No: 3 est Baptist Mission Church  No: 6 Dept. Mike's Garage Brantlet	Suitable alternate quarters  19. Administrative/En  Name OAK GROV Window Service Houn Lobby Hours: PO Boxes Available:  20. Nearest Post Offi Name OAK GROV Window Service Hours Lobby Hours: PO Boxes Available:	nanating O  VE S: M-F 07.3  M-F 24  436  ce (if difference) M-F 07.3  M-F 07.3	ffice (Proposed):  EAS Level 1 0 16:00  ent from above):  EAS Level 1	SAT 0 SAT 24 SAT 24  I8 Miles SAT
16b. Explain: 17. Schools, Churche Forest High School Fir  18. Businesses in Ser Village of Forest Duke	iness Home Sand Organization in rst Baptist Church Fore	Other  Service Area: No: 3 est Baptist Mission Church  No: 6 Dept. Mike's Garage Brantlet	Suitable alternate quarters  19. Administrative/En  Name OAK GROV Window Service Hours Lobby Hours: PO Boxes Available:  20. Nearest Post Offi  Name OAK GROV Window Service Hours Lobby Hours: PO Boxes Available:	nanating O  /E s: M-F 07:3 M-F 24 436 ce (if different) /E s: M-F 07:3 M-F 07:3	ffice (Proposed):  EAS Level 1 0 16:00  ent from above):  EAS Level 1	SAT 0 SAT 24  I8 Miles



09/02/2011

# MEMO TO THE RECORD

SUBJECT: Certification of the Record

**FOREST** 

Docket Number 1363685 - 71242

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

JEFFERY TAYLOR District Manager

# LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code:		FOREST, LA, 71242-9998			
EAS Level:	•	11			
District:		LOUISIANA PFC			
County:		WEST CARROLL			
Congressiona	I District	5 TH			
		<u> </u>			
Proposal:		✓ Close			
Reason For P	ropsed:	retired			
Alternate Serv	rice Proposed:	Rural Route Service			
Customers Aff	fected:				
Post Office	Box;	121			
General Del	ivery:	0			
Rural Route	:	0			
Highway Co	intract Route (HCR):	0			
City Route:	, ,	0			
Intermediate	e Rural:	0			
Intermediate		0			
	er of customers:	121			
rotal numb	er of customers:	121			
Date	Action				
	Office suspended. Reason suspended: Suspension notice sent to Headquarters.				
04/01/2009	Postmaster vacancy occurred. Reason: retired				
	OIC: Career: 0 Noncareer: 1 Other Employee	s: 1			
04/29/2011	District manager authorization to study.				
05/25/2011	Questionnaires sent to customers, Number sent: 18 Analysis, Favorable, 2, Unfavorable, 26, No Opini				
00/20/2011	05/25/2011 Analysis: Favorable 2 Unfavorable 26 No Opinion 9  Petition received, Number of signatures; 0				
	Concerns expressed:				
	Congressional inquiry received: No				
06/27/2011					
		ed by district 10 days before the 60-day posting (PS Form 4920			
06/27/2011	attached).				
09/02/2011	Proposal and invitation for comments removed and				
	Comment Analysis:				
None	Favorable 2 Unfavorable 26 No Opinion 9 155 Premature PRC appeal received.				
None	Concerns expressed:				
05/03/2011	Updated PS Form 4920 completed (if necessary).				
09/02/2011	Certification of the official record.				
	president, Area Operations.	t, Delivery and Retail, and copy of transmittal letter to vice			
	Headquarters logged in official record (option entry	·			
	Record returned to district for additional considerati	on.			
	Record returned as not warranted.  Final determination posted at affected office(s) and	round-dated			
	Final determination removed and round-dated.	Tourid-dated,			
	Postal Bulletin Post Office Change Announcement	form sent to Headquarters.			
	No appeals letter received from Headquarters.				
	Appeal to PRC received. PRC opinion received on appeal:				
		SPS Withdrawn:			
	Address management systems notified to updated	AMS report.			
	Discontinuance announced in Postal Bulletin No.:	Effective date:			
Daniel C "	and the second s				
Review Coordii	nator/person most familiar with the case:				
	ALFRED CHRISTOPHE	(504) 589-1835			
	Name/Title	Telephone Number			
	ALFRED CHRISTOPHE	(504) 589-1835			
	District Post Office Review Coordinator	Telephone Number			



09/02/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS UNITED STATES POSTAL SERVICE 475 L'ENFANT PLAZA ROOM 5621 WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Forest Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Alfred Christophe, Post Office Review Coordinator, at (504) 589-1835 or Ronald Nelson Manager Post Office Operations.

JEFFERY TAYLOR
DISTRICT MANAGER
701 LOYOLA AVE

NEW ORI**L**EANS, LA 70113-9998

## Enclosures:

One copy of record (http://hqcsopps.usps.gov/public/dis/4G/P1363685.pdf) Headquarters acknowledgment of receipt of official record (optional) Self-addressed envelope

cc: Vice President, SOUTHWEST Area (no enclosures)

ADDRESS	NAME ON PO BOX	NAME OF COMPANY	TYPE OF BUSINESS
PO Box 211	Amanda Ross		E buy web page
220	laidro Hernandez	Bethal Construction Inc.	Construction business
221	Arden Smith	Siana Corp.	Farm
223	Forest Fire Department	Forest Fire Department	Fire Department
226	Mattle Jones	Cajun Carriers	Trucking Company
245	William Clingen		Avon Dealer
255	Steven Hughes		Wildlife Control - trapping
267	John Whorton	Redwing Cemetery	Cemetery Fund
275	Forest Police Department	Forest Police Department	Police Department
276	Village of Forest	Village of Forest	Mayors Office
277	Forest Baptiste Mission	Forest Baptista Mission	Church
278	John P Suiliven	T.Y.J. Logging Inc	Logging Company
279	Charles Dukes	Boondock Savege	Savage Business
280	Charles Jones	<del>-</del>	Trailor Park owner
283	Jos Eillott	Happen-Chance	Farm
290	Forest Grocery	Forest Grocery	Store
296	Ryan Elliott	D & R Farming	Farm
301	Jack Hamilton	Forest Motor Supply	Parts supply
308	Dale Boiding	ABL, Inc.	Trucking Company
338	Forest Water System	Forest Water System	Water System
339	Forest Beptist Church	Forest Baptist Church	Church
351	Kevin Tubbs	Daystar	Trucking Company
357	Brantley Properties LLC	Brantley Properties LLC	House rentals
367	Jimmy Sullivan	J & B Logging, Inc	Logging Company
368	Forest High School	Forest High School	School
374	Joel Ross	Colemen's Farm	Farm
385	Forest Lawn Cemetery	Forest Lawn Cemetery	Cemetery Fund
397	Mike's Garage	Mike's Garage	Mechanic Shop
399	Jeff Sullivan	Cindy Kay's Kitchen	Restaurant
414	Larry Fuller	Terrace View Inc.	Apartments
			•

Businesses physically located outside the community that use retail services on a routine basis at Forest Pc

Stickertime Graphics PO Box 1399 Oak Grove, LA. 71283 Web page Jones Farming Partnership 1642 Forest Cern. Rd. Pioneer, LA. 711 Farm or

# Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the FOREST was received by 09/11/2011.

Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700 WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

\*Note: The acknowledgment form is optional and to be used at the district's discretion. Please provide the following memorandum and and a self-addressed return envelope if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 09/29/2011

Date of Removal: 10/31/2011

FINAL DETERMINATION TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363685 - 71242

#### I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

Concern:

The Postal Service is issuing the final determination to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on April 01, 2009. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: Forest Postmaster's position became vacant on 4/1/2009 when the Postmaster retired, and earns less than 2 hrs, actual earned for FY 10 was 1.71. It will be more cost effective and enable the Postal Service to better serve our customers by consolidating Forest Post Office with the OAK Grove Post Office which is located 5.1 miles away.

The Forest Post Office, an EAS-11 level, provides service from 07:00 - 12:00 - 13:00 - 16:00 Monday - Friday, Closed Saturday and lobby hours of 24 on Monday - Friday and 24 on Saturday to 121 post office box or general delivery customers and no delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 31 transaction(s) accounting for 36 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$20,335 (53 revenue units) in FY 2008; \$18,642 (49 revenue units) in FY 2009; and \$19,416 (51 revenue units) in FY 2010. There were one permit mailer(s) or postage meter customer(s).

On June 16, 2011, representatives from the Postal Service were available at 138 Clover Street, Forest, LA 71242 to answer questions and provide information to customers. 44 customer(s) attended the meeting.

On May 25, 2011, 155 questionnaires were distributed to delivery customers of the Forest Post Office. Questionnaires were also available over the counter for retail customers at the Forest Post Office. 37 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 2 favorable, 26 unfavorable, and 9 expressed no opinion.

Ε S

EAS		ove Post Office are from 07:30 16:00, Monday through Friday, and 0 on
	t Office from June 30, 2011 to August 31, 2011. The fo	with an invitation for comment at the Forest Post Office and Oak Grove ollowing additional concerns were received during the proposal posting
1.	Concern:	Customer expressed a concern that they requested and were denied rural delivery service.
	Response:	There are several guidelines which must be met prior to a road being approved for delivery. The road to be traveled must be maintained at all times of the year. It cannot dead end in a private driveway even if the drive is maintained by a municipality. There must be a suitable turning point provided for the carrier, preferably with no backing. If backing is involved, there are other guidelines to adhere to. If backing is necessitated, the Postmaster must venfy it is in a low-traffic area and there are no children in the immediate vicinity on a regular basis. There must also be a minimum of one family per one-half mile of travel. If you have applied for and been denied an extension, you may wish to contact your local magistrate or other county official to determine if they can bring your road up to these standards. At that point, you may reapply for delivery.
2.	Concern:	Customers expressed concern about having to erect a rural mailbox.
	Response:	Customers are not required to erect rural mailboxes. Customers may apply to receive PO Box service from the administrative Post Office located or another location that is more convenient.
2	C	Customers were concerned about having to travel to another Post

Office for service

	Response:	Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations were customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
4.	Concern:	Customers were concerned about mail security.
	Response:	Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
5.	Concern:	Customers were concerned about obtaining services from the carrier.
	Response:	The rural carrier provides all the services that are available at the Post Office with the exception of PO Box service and bulk mail acceptance. This includes stamp sales, package pick up, special services and money order sales.
6.	Concern:	Customers were concerned about senior citizens.
	Response:	Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or Centralized Box Units.  Customers do not have to make a special trip to the Post Office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information
7.	Concern:	Customers were concerned about the limited hours of operation at the Post Office.
	Response:	Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. A workload analysis indicated the office level had declined and qualified for for less hours of service per week. Carrier service will provide 24-hour access to the mail.
8.	Concern:	Customer expressed a concern about leaving money in the mailbox.
	Response:	A questionnaire was sent to the postal inspection service concerning mail theft and vandalism in the area. Their records indicate that there has not been any report of mail theft or vandalism in the area. However, customers may place a note in their mailboxes instructing the carrier to sound their horn when they amve, in order to transact financial business.
9.	Concern:	Customer expressed a concern about the cost savings obtained by the Postal Service from the closure of Post Offices. Quoting the PRC which said if the Postal Service closed 1000 Post Offices, it would only save 0.7% of the postal budget.
	Response:	The Postal Service has developed and begun implementing a range of cost-reducing initiatives. These include: consolidating operations, adjusting delivery routes, restructuring administrative and processing functions and closing district offices. We also have introduced several new products and services, including Priority Mail Flat Rate boxes and Adult Signature service, in an effort to grow revenue.
10.	Concern:	Customer expressed a concern about the PO Box lobby remaining open additional hours at the Post Office.
	Response:	Office hours are determined by the workload at the office. The Post Office workload analysis determined that the present office hours should sufficiently meet customer needs.
11.	Concern:	Customers asked why their Post Office was being discontinued while others were retained.

Post Offices are reviewed on a case-by-case basis. When there is a Response: vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. Customers expressed concern over the apparent lack of interest by the 12. Concern: Postal Service for the needs of the community. The Postal Service is required to provide each community with regular Response: and effective service, using the most cost efficient means possible. The proposed alternate delivery service will meet the mailing and service needs of the community in a more cost effective manner. Customers questioned the economic savings of the proposed discontinuance. Concern was also expressed that too much money 13. Concern: was spent in the larger cities. Carrier service can be and, in this case, is more cost-effective than Response: maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Additional funds are necessary in larger cities because of a greater workload. Larger cities often realize greater revenue which can offset their greater expenses. Customers stated the Post Office had been closed without going 14. Concern: through the formal discontinuance procedure. Operation of the Post Office was suspended because of an emergency Response: -but it has not been officially discontinued. An emergency suspension is a temporary change, not a permanent closing of the Post Office. Extensive information must be analyzed before a final decision is made. Regulations require the posting of a proposal to close and a final determination before the office can be officially closed. Customers that do not agree with the final determination may appeal that determination to the Postal Regulatory Commission. 15. Concern: Customers were concerned about a possible address change. Response: There will be no change in customer addresses. Customers were concerned about later delivery of mail. 16. Concern: Response:

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

## Some advantages of the proposal are:

- The rural and contract carriers may provide retail services; alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
- Customers opting for carrier service will have 24-hour access to their mail.
- 3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.

- CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
- 5. Customers opting for carrier service will not have to pay post office box fees.
- 6. Saves time and energy for customers who drive to the post office to pick up mail.

#### Some disadvantages of the proposal are:

- The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
- Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
- A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

# II. EFFECT ON COMMUNITY

Forest is an unincorporated community located in WEST CARROLL County. The community is administered politically by Village of Forest. Police protection is provided by the Forest Police. Fire protection is provided by the Forest Fire Dept. The community is comprised of Farmers and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Forest High School First Baptist Church Forest Baptist Mission Church, Village of Forest Dukes Salvag Forest Fire Dept. Mike's Garage Brantlet Properties Forest Grocery . Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Forest Post Office will be available at the Oak Grove Post Office. Government forms normally provided by the Post Office will also be available at the Oak Grove Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1.	Concern:	Customers expressed concern for loss of community identity.
	Response:	A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Community name and ZIP Code in addresses.
2.	Concern:	Customers expressed concern for loss of community identity,
	Response:	A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the community name in addresses. However, to ensure effective and regular service, the ZIP Code will change.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

#### **III. EFFECT ON EMPLOYEES**

The postmaster position became vacant when the postmaster retired on April 01, 2009. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

### IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$74,542 with a breakdown as follows:

Postmaster Salary (EAS-11, No COLA) Fringe Benefits @ 33.5% Annual Lease Costs	\$ 51,792 \$ 17,350 + \$ 5,400
Total Annual Costs Less Annual Cost of Replacement Service	\$ 74,542 <u>- \$ 0</u>
Total Annual Savings	\$ 74,542

# V. OTHER FACTORS

The	Postal	Service	has i	dentified	nο	other factor	s for	consideration	
1116	rustai	SEIVILLE	יו כבוו	uennieu	110	Outer sactor	5 IUI	CONSIDERATION	

#### VI. SUMMARY

This is the final determination to close the Forest, LA Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Oak Grove Post Office, located five miles away.

The postmaster retired on April 01, 2009. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Forest Post Office provided delivery and retail service to 121 PO Box or general delivery customers and no delivery route customers. The daily retail window transactions averaged 31. There are one permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$74,542 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

### VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Forest Post Office and Oak Grove Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Forest Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-000l. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Forest Post Office and Oak Grove Post Office during normal office hours.

Gand Gardola.			
	09/26/2011		
Dean J Granholm Vice President of Delivery and Post Office Operations	Date		



09/29/2011

OFFICER-IN-CHARGE/POSTMASTER Forest Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Forest Post Office Final Determination Docket No. 1363685 - 71242

Please post in the lobby the enclosed final determination to close the Forest Post Office. The final determination must be posted in a prominent place from 09/29/2011 through close of business on 10/31/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 11/01/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (504) 589-1835.

Sincerely,

ALFRED CHRISTOPHE

POST OFFICE REVIEW COORDINATOR

701 LOYOLA AVE

NEW ORLEANS, LA 70113-9998

Docket: 1363685 - 71242 Item Nbr: 48 Page Nbr: 2

Enclosures:

Final Determination Official Record

Date of Posting: 09/29/2011

Date of Removal: 10/31/2011



FINAL DETERMINATION TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1363885 - 71242



M420:2 1102 E1 090

HP LASERJET FAX

p. 1



Date of Posting: 09/29/2011

Date of Removal: 10/31/2011

FINAL DETERMINATION TO CLOSE THE FOREST, LA POST OFFICE AND CONTINUE TO PROVIDE SERVICE BY RURAL ROUTE SERVICE



DOCKET NUMBER 1363665 - 71242